

## **Hazardous Waste Pick-Up Request Instructions**

When you need a waste pick up from HAZMAT please fill out the [Hazardous Waste Pick-Up Request Form](#), and HAZMAT will automatically be notified.

Requests must be received at least two days before the weekly scheduled pick up date for processing. Requests received later will be added to the next pick up date.

Please note:

1. All chemical and radioactive waste must have a detailed waste label legibly filled out. Contact HAZMAT if you need labels. **See below for directions on completing a hazardous waste label.**
2. All chemicals and radioactive materials must be in sealed containers. It is illegal to move a chemical/radioactive material on any road unless it is in a sealed container. Contact HAZMAT if you need containers.
3. All battery terminals must be taped prior to pick up except AA/AAA batteries.

Please contact the Hazardous Materials and Laboratory Safety Specialist if you have any questions during this process at: [hazmat@nmt.edu](mailto:hazmat@nmt.edu)

# How to fill out a Hazardous Waste Label

All information on a label needs to be written legibly. These labels need to accurately reflect their hazards to all individuals that will be handling it from the point of generation, to the point of treatment. This is crucial for the safety and wellbeing of all parties involved.

Below is an example of what information is required for a hazardous waste label before Hazmat will pick up the container.

<p style="text-align: center;"><b>HAZARDOUS WASTE</b></p> <p style="text-align: center;"><b>New Mexico Institute of Mining and Technology</b></p> <p><b>Name:</b> First and last name of the responsible party</p> <p><b>Location:</b> Building name and room number</p> <p><b>Contents:</b> Complete list of chemical constituents with concentration/percentages of each component. <b><u>Write the chemical name, not the formula!</u></b> Use another blank sticker (Hazmat recommends using blank Avery 8164 shipping labels) if contents will not fit in this space legibly. The label must be physically attached to the container.</p> <p><b>HAZARD:</b> List hazard classifications in the order they appear on the safety data sheet (SDS).</p> <p><b>Satellite Accumulation Area Start Date:</b> Add the date that waste was initially added to the container.</p> <p><b>Central Accumulation Area Start date:</b> Leave blank! Hazmat will fill this out when the waste is removed from your lab.</p> <p><b>90/180 pickup date:</b> Leave blank! Hazmat will fill this out when the waste is removed from your lab.</p>
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# Examples of Correctly Completed Hazardous Waste Labels

## HAZARDOUS WASTE

New Mexico Institute of Mining and Technology

Name: Ben Thomas

Location: Research Office Building 113

Contents: 3M Hydrochloric Acid (20%), Ammonium Acetate (15%), Water (65%)

HAZARD: Corrosive, Acute toxicity, Irritant

Satellite Accumulation Area Start Date: 9/6/2024

Central Accumulation Area Start date: \_\_\_\_\_

90/180 pickup date: \_\_\_\_\_

# HAZARDOUS WASTE

New Mexico Institute of Mining and Technology

Name: Ben Thomas

Location: Research Office Building 113

Contents: See below

HAZARD: Flammable, Acutely toxic, Health Hazard, Corrosive

Satellite Accumulation Area Start Date: 9/6/24

Central Accumulation Area Start date: \_\_\_\_\_

90/180 pickup date: \_\_\_\_\_

Water (50%)

Methanol (40%)

Acetonitrile (10%)

Ammonium Acetate (~1%)

Phosphoric Acid (~1%)

Metformin Hydrochloride (~1%)

Perfluorooctane Sulfonic Acid (~1%)