



Research Proposal No:	
Date Due to Agency:	
If time due is earlier then 5:00 indicate:	

Directions: This Routing Sheet must be completely signed before your proposal is submitted. Email the routing sheet to Sponsored Projects Administration along with your budget, budget justification, draft proposal, and any documentation of F&A limitation or cost share requirement. Compliance questions are submitted through Smartsheet – see below. The individuals listed at the bottom of this sheet will review and sign electronically to indicate approval. **Your proposal cannot be submitted until the routing process is complete.**

Title of proposal:			
Agency submitted to:		RFP #:	
Electronic submission required by the following:			
<input type="checkbox"/> grants.gov <input type="checkbox"/> research.gov (NSF) <input type="checkbox"/> NSPRIES (NASA) <input type="checkbox"/> ASSIST (NIH) <input type="checkbox"/> Submitted by PI			
Type of proposal:			
<input type="checkbox"/> New <input type="checkbox"/> Renewal/supplement <input type="checkbox"/> Revised budget <input type="checkbox"/> Cost Reimbursement <input type="checkbox"/> Fixed			
Proposed state date:		Proposed end date:	

PI:		Dept:		Email:	
Co-PI:		Dept:		Co-PI:	
Co-PI:		Dept:		Co-PI:	

TOTAL FUNDING REQUESTED IN THIS PROPOSAL		STUDENT SUPPORT REQUESTED IN THIS PROPOSAL	
Total Direct Costs:			
Total Indirect Costs:		Undergraduate:	
Total Overall Cost:		Graduate:	
Indirect Cost Rate Used:		Total Student Support:	
Indirect Cost Rate Allowed:			

Does the Agency require indirect Costs to be reduced or waived? <input type="checkbox"/> NO <input type="checkbox"/> YES – Please attach copy of requirement			
Does the Agency require cost-sharing? <input type="checkbox"/> NO <input type="checkbox"/> YES – Please attach copy of requirement			
Amount of cost share	Source of cost share	NMT Account Number	Signature

This project WILL involve:	<input type="checkbox"/> Human Subjects	<input type="checkbox"/> Animals
Is this an NSF collaborative proposal?	<input type="checkbox"/> NO	<input type="checkbox"/> YES – if yes – who is the lead?

I understand that I must complete compliance checks prior to routing this form. I understand the compliance checks must be completed prior to VPR signature.

Complete at: <https://app.smartsheet.com/b/form/8bd0b10c4ee94ee78d79dbec81fe9976>

Research Compliance Completed: YES

Principal Investigator:		Date:	
Department Chair or Supervisor:		Date:	
Sponsored Projects Administration:		Date:	
VP for Research and Economic Development:		Date:	
VP for Administration and Finance:		Date:	