

New Mexico Tech
Request for Letter of *Completion*

For students who have completed early and are waiting on their Diploma to be conferred

Last Name	First Name	Student ID #
E-mail	Signature	Date

We cannot certify completion of degree requirements without proper documents pending from graduate office or other departments.

Please send to (check all that apply):

<input type="checkbox"/> Email: Name: _____ Email: _____	<input type="checkbox"/> Fax: Name: _____ Fax: _____ _____
<input type="checkbox"/> Mail: Name: _____ Address: _____ _____ _____	<input type="checkbox"/> Pick-Up: Number of Copies _____

(Please pay the \$3.00 fax fee at the
Cashier's Office per fax)

New Mexico Tech; Office of the Registrar; 801 Leroy Place, Socorro, NM, 87801-Ph. 575.835.5133 - Fax. 575.835.6511
Email- registrar@nmt.edu

A Letter of Completion is created in lieu of the actual diploma, and certifies that a Graduate has met all requirements (including coursework, independent study, thesis or dissertation) for a degree.