



Policy on Emeritus Status

Office of Academic Affairs

Policy Document Number: AA-16.1-2025

Adopted by the Board of Regents: April 2025

Policy Purpose: This policy provides the University the ability to award the designation of “Emeritus” to a faculty member’s title at the time of retirement to recognize their outstanding performance while employed at the institution.

POLICY STATEMENT

Policy Statement:

The President may award the designation of “Emeritus” to a faculty member’s title upon their retirement. This recognition is for individuals who have exhibited outstanding performance during their employment at the Institute and achieved a high level of professional recognition. The Board of Regents may do something similar for the President.

GENERAL POLICY

The status and title of Emerita/Emeritus (E/E) are conferred upon faculty who retire after generally having served the Institute for a minimum of ten years in good standing. Emerita/Emeritus status may be considered for all tenured and teaching faculty and the library director. The conferred title will be their rank at separation with “Emerita” or “Emeritus” added. The E/E title is honorary and without obligation to the recipient. In addition to the right to use the title, the recipient is encouraged to continue to participate in the academic activities of the University. The recipient also receives a standing invitation to participate in formal academic processions.

New Mexico Tech recognizes the loyalty and the continuing scholarly contributions of its Emerita/Emeritus faculty. In order to continue and to facilitate these contributions, departmental chairs and administrators should endeavor to provide office and/or laboratory space for E/E faculty. This should be decided on a space-available basis, with priority given first to non-retired faculty, next to Emeriti maintaining active research or teaching programs within the department, and finally to less active Emeriti (as judged by the home department). Faculty Emeriti shall also be entitled to full computer privileges, letters of introduction, institutional identification, and other nonfinancial privileges enjoyed by non-retired faculty. Faculty Emeriti shall maintain Faculty Senate voting rights and ability to serve on committees in the New Mexico Tech Faculty Senate. Faculty Emeriti voting rights within the department should be negotiated within the department, or subject to the department’s own internal guidelines. For the sake of fairness and transparency, departments are strongly encouraged to develop and publish such internal guidelines.

Emeriti faculty may be invited to serve as:

- A part time instructor in areas of scholarly expertise,
- A member of a graduate committee,
- An academic advisor,
- A participant in academic department meetings, and/or
- Other responsibilities as deemed appropriate by their home department.

Loss of privileges

An Emeritus may lose or have relocated laboratory or office space if their activity level or the needs of the department change, at the discretion of the home department, or of Academic Affairs. An example of such a need is the university’s commitment of research space to junior,

tenure-track faculty. Other privileges enumerated above shall be maintained until and unless E/E status itself is lost.

Loss of status

An Emeritus may lose status via the same types of malfeasance, and according to the same procedures, that cause tenured faculty to lose status.

Mahyar A. Amouzegar
President

Michael Jackson
Provost and VPAA