



Sport Club Coach Agreement and Expectations

NMT Expectations of Behavior:

Policy, Regulations, and Philosophy

- The coach will approach their role with a mindset of creating an intentional learning environment that encourages leadership development, involvement, teamwork and fun.
- The coach agrees to abide by all rules and policies of New Mexico Tech, the Physical Recreation Department, Sport Club Program, any national governing body related to the sport being coached, and state and federal laws. Violation of any such rule or policy may be grounds for immediate termination of this agreement at the sole discretion of the Physical Recreation Director.
- A criminal background check is required prior to starting date.
- Coach shall be familiar with the Sport Club Handbook guidelines and procedures that govern the operation of the Sport Club Program and agree to abide by all applicable rules and regulations of New Mexico Tech and any national governing body.
- Coach will read and sign the Sport Club Code of Conduct once a year.
- Coach agrees to operate as a good faith ambassador for the Sport Club Program, Physical Recreation Department and New Mexico Tech as a whole.
- Coach is considered a role model and leader for the participants of the club, spectators, and peers; therefore, the coach will behave in a way that will maintain the highest principles, integrity and dignity of the sport. Coach will not make any demands on a participant that are inconsistent with the Sport Club Program guidelines and regulations or in any way compromise the participants' academic pursuits.

Coaches' Training and Personal Conduct

- Coach must provide appropriate coaching certificates for said sport.
- Coach must be First Aid/CPR certified.
- Coach must complete the NMT Sexual Harassment Training within 1 month of coaching.
- Coach should be able to provide evidence of personal medical and vehicle insurance coverage when asked.
- Coach will disclose and explain to the satisfaction of all signers to the agreement, any position(s) or other possible competing interests or obligations to the coaching services identified in this agreement.
- Coaches are not permitted to engage in personal relationships with any member of their respective club or any other club outside of an organizational function or competitive sport setting.

Risk Management and Safety

- Coach will provide organized and safe instruction and training for various skill levels and will monitor performance for purposes of evaluating skill levels for recognition or assignment of competitive entries. The safety and welfare of the participants should always be placed above the value of a win or of personal prestige or gain.
- Coach shall give attention to appropriate safety practices, including inspection of sport gear and the reporting of any hazardous facility conditions.
- Coach will be held accountable for the conduct of their players and has a responsibility to address any misconduct and/or unsportsmanlike behavior. Coach must immediately notify the Sport Club Coordinator of any situation that might violate the sport club's rules/regulations or the Sport Club's Code of Conduct.



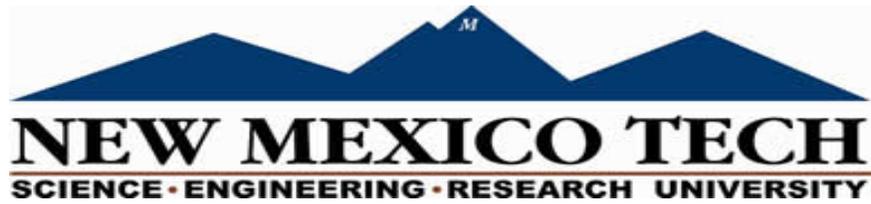
Sport Club Coach Agreement and Expectations

Club Administration, Operation and Finances

- Sport Clubs are student organizations and must be governed and controlled at all times by the student members of the organization. Sport Clubs provide opportunities for students to develop leadership and organizational skills. Student representatives/officers are responsible for managing the organization and shall serve as the primary contact between the club and various university offices. Coach may provide input concerning finances, fundraising, competition schedules, demonstrations, special events, and training trips. However, the final decision regarding any club matter will be made by the student officers.
- Coach will provide a brief club report each semester to the Sport Club Coordinator including an active member's roster.
- Coach will attend executive office, general meetings, and organization events when applicable and assist in the orientation of new members during club fairs and the transition process of officers at the end of the academic year.
- Coach shall not solicit money from any source, in the name of New Mexico Tech or the named club without approval of the club and the proper University officials. If a coaching agreement is terminated, the coaches may be paid for their services on a pro-rated scale of total practices and/or competitions schedule if included in the original signed contract.
- The Physical Recreation Department will pay expenses, when appropriate, for mileage and lodging during training and competitive events. Mileage is paid at \$.35/mile (a copy of route must be attached to form). Lodging must be made at the same location and must be the same price as the club members. Travel must be approved one week in advance.
- It is the right and obligation of the sport club program to protect the club and if, in the staff's opinion the coach is not meeting expectations deemed in the best interest of the club, the coach may be relieved of duties. Please note that these regulations and sanctions apply to student coaches as well as non-student coaches. The Physical Recreation department reserves the right to suspend club privileges if club officers do not comply with this request.

Evaluations and Renewal of Agreement:

- Performance evaluations will be conducted once per semester by club officers and potentially by club membership.
- Agreement renewal for all emergency hire coaches will be discussed at the end of the current agreement term.



Coaches Requirements Check List

- Background Check
- Coaching Certification(s)
- First Aid/CPR Certification
- Completed NMT Sexual Harassment Training
- Medical Insurance
- Vehicle Insurance
- Signed Sport Club Code of Conduct Form
- Read the Sport Club Manual
- Fall Semester Report & Member Roster
- Spring Semester Report & Member Roster

List the meetings, events, and/or orientation fairs attended _____
