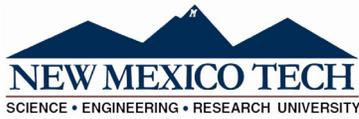


Posted: August 19, 2024



RE-OPEN 8/19/24
POSITION ANNOUNCEMENT

TITLE: SECURITY OFFICER

DEPT: CAMPUS POLICE

REG

TEMP

FULL TIME

PART TIME

STARTING RATE or SALARY RANGE \$15.00

Employees being promoted to a higher classified position receive the minimum for the position or a pay rate adjustment of 8% whichever is greater.

All regular positions also entitle the employee to several benefits including health, dental, vision, life insurance, and retirement which is largely paid by New Mexico Tech for the employee and dependents.

INTERNAL POSTING THROUGH: Concurrent* CONSIDERATION WILL BE GIVEN FIRST TO TEMPORARY AND REGULAR TECH EMPLOYEES WHO APPLY WITHIN THE 7 DAY INTERNAL POSTING. APPLICATIONS RECEIVED AFTER THE 7 DAY POSTING MARGIN WILL BE CONSIDERED WITH OTHER OUTSIDE APPLICANTS.

JOB SUMMARY:

Patrol campus and EMRTC field test site, lock and unlock buildings, deter criminal activity, maintain peace, and enforce policy set by New Mexico Tech.

JOB FUNCTIONS:

Perform security patrols of campus and EMRTC field test sites.	40%
Unlock or secure campus buildings as scheduled.	30%
Participate in departmental training and activities.	10%
Provide support for special events.	10%
Provide service to community members.	5%
Perform other duties as assigned.	5%

REQUIRED QUALIFICATIONS:

Read and comprehend instructions, write information and complete simple forms. High School (or GED) level ability in spelling, grammar, composition and math. Must be 18 years of age. Must be able to read, understand, and interpret directives and operating procedures. Must be able to communicate well both orally and in writing. Must be able to remain calm and make good decisions in a potentially stressful or hostile environment that could affect the safety of everyone involved. Ability to foster an atmosphere of trust both in the community and between co-workers. Valid NM driver's license. Ability to obtain defensive driving certificate. A Pre-employment drug screen required upon hire.

LIFTING REQUIREMENTS:

(f)requently, (o)ccasionally, or (s)eldom

0 - 15 pounds	F
15 - 30 pounds	O
30 - 50 pounds	S
50 - 100 pounds	S
100 + pounds	S

PHYSICAL DEMANDS:

Standing 20%	Sitting 40%	Walking 30%	Pulling 2%
Pushing 2%	Lifting 1%	Stooping 1%	Kneeling 1%
Crawling	Climbing 1%	Reaching 1%	Other 1%

Apply to: nmtjobapps@npe.nmt.edu