

Posted: July 15, 2020



POSITION ANNOUNCEMENT

TITLE: LABORATORY FACILITY MANAGER

DEPT: LANGMUIR LABORATORY

REG

TEMP

FULL TIME

PART TIME

STARTING RATE or SALARY RANGE \$37,440

Employees being promoted to a higher classified position receive the minimum for the position or a pay rate adjustment of 8% whichever is greater.

All regular positions also entitle the employee to several benefits including health, dental, vision, life insurance, and retirement which is largely paid by New Mexico Tech for the employee and dependents.

INTERNAL POSTING THROUGH: July 23, 2020* CONSIDERATION WILL BE GIVEN FIRST TO TEMPORARY AND REGULAR TECH EMPLOYEES WHO APPLY WITHIN THE 7 DAY INTERNAL POSTING. APPLICATIONS RECEIVED AFTER THE 7 DAY POSTING MARGIN WILL BE CONSIDERED WITH OTHER OUTSIDE APPLICANTS.

JOB DUTIES:

Much of the work is performed indoors and outdoors at an altitude of 10,600 ft above sea level, and at times under extremely inclement weather conditions. During the summer season the work week typically consists of four 10-hour days. The Laboratory is located 35 miles away from campus and the commute involves a 9-mile dirt road that is sometimes in bad condition. When the Laboratory buildings are opened in the spring they may have been inhabited by disease carrying rodents and other wildlife, and extreme care must be taken to avoid exposure to airborne particulates and other forms of contamination. Buildings may be those located at the Laboratory, on campus, at Socorro Airport, and a few other locations. Maintaining, cleaning, and repairing includes roofs, walls, windows, interior surfaces, and exterior surfaces. Facilities include water supply system, sewer system, electrical system, and back-up generators. Actively work to comply with federal and state regulations regarding health and safety. Provide cost estimates for parts and materials needed for maintenance or construction. The Laboratory has several trucks, Jeeps, as well as a grader, dozer, front-end loader, backhoe, forklift, and bucket truck. Additional equipment may be rented as needed. Actively work to comply with federal and state regulations concerning health and safety. Special facilities for research activities include transporting and setting up facilities needed for research activities. Laborers, operators, electricians, plumbers, carpenters, and other tradespeople may be hired as needed for routine or special projects. Parts and supplies may be available in Laboratory storage, or may need to be purchased.

REQUIRED QUALIFICATIONS:

Read and comprehend instructions, write information and complete simple forms. High School (or GED) level ability in spelling, grammar, basic composition math. Building construction and maintenance experience required. Heavy equipment operation and maintenance experience required. Ability to plan, schedule, and supervise other employees required. Physical condition that allows working at 10,800 feet above sea level required. A valid NM Driver's License required. A state-owned vehicle operator's permit, and appropriate licenses to operate heavy equipment.

Apply to: nmtjobapps@npe.nmt.edu OR NMT/ HR 801 Leroy Place Brown Hall Box 085, Socorro, NM 87801