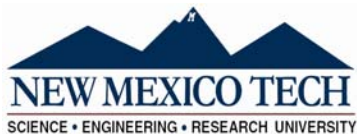


Posted May 7, 2021



REVISED 5/7/21
POSITION ANNOUNCEMENT

TITLE: EQUIPMENT OILER/MECHANIC

DEPT: EMRTC

REG ☒

TEMP ☐

FULL TIME ☒

PART TIME ☐

STARTING RATE or SALARY RANGE: \$14.00-\$18.00

Employees being promoted to a higher classified position receive the minimum for the position or a pay rate adjustment of 8% whichever is greater.

All regular positions also entitle the employee to several benefits including health, dental, vision, life insurance, and retirement which is largely paid by New Mexico Tech for the employee and dependents.

INTERNAL POSTING THROUGH: Concurrent* CONSIDERATION WILL BE GIVEN TO REGULAR TECH EMPLOYEES WITHIN THE DEPARTMENT WHO APPLY WITHIN THE 5 DAY INTERNAL DEPARTMENTAL POSTING.

JOB DUTIES:

Performs field and shop lubrication, maintenance, fueling, and repairs on all vehicles, equipment, and components consistent with abilities. Operates and maintains EMRTC's fueling/servicing truck in performance of duties. Performs start, move, and shutdown of all equipment and daily inspections of equipment to determine and report mechanical state. Completes and submits original lubrication and fuel records to the supervisor. Uses and operates various field/shop mechanical and power tools normally associated with daily/scheduled lubrication maintenance and repair of vehicles and equipment. Attends weekly EMRTC safety trainings, acknowledges and abides by sick/annual leave policies, communicates with all essential personnel, presents a positive/professional attitude, acknowledges and abides by New Mexico Tech /EMRTC safety policies/SOP's/security policies, etc.

REQUIRED QUALIFICATIONS:

Read and comprehend instructions, write information and complete simple forms. High School (or GED) level ability in spelling, grammar, basic composition and math. Five (5) years mechanic experience with heavy equipment oiler experience or the equivalent required. Experience recording and submitting lubrication maintenance records required. Commercial Driver's License (CDL) with HazMat endorsement desired. Trade school or formal mechanical apprenticeship desired. Position *may* require a Department of Defense security clearance through Secret to be obtained. Pre-employment drug test upon hiring.