New Mexico Tech seeks applications for an Associate Vice President for Academic Affairs. This position reports directly to the Vice President for Academic Affairs (VPAA). The Associate Vice President for Academic Affairs (AVPAA) is the internal and external advocate for New Mexico Tech who (i) serves as or assists the Accreditation Liaison Officer (ALO) for New Mexico Tech with the Higher Learning Commission, (ii) leads preparation of documents needed for reaffirmation of accreditation and other reporting (e.g., NC-SARA); (iii) is the campus lead for assessment of student learning, (iv) is the campus lead for faculty development, (v) is a primary point of contact for undergraduate student academic issues, including handling academic honesty cases and student grievances for academic matters; and (vi) assists the VPAA with personnel matters, policy development, and other tasks assigned. This is a non-tenure line, limited term position - a two-year appointment, contingent on satisfactory performance and availability of funding, with the opportunity for a one-year extension.

A PhD or equivalent doctorate-level degree in a STEM field is required. The applicant should have demonstrated administrative experience (1) with accreditation, assessment, academic planning, and evaluation of educational effectiveness; (2) in effectively communicating with others that includes faculty, staff, and students; (3) in handling academic and personnel concerns; and (4) in prioritizing tasks, managing time, and working with minimal supervision. Individuals must have a minimum of 10 years of experience in higher education with at least five years at a leadership level. Experience in STEM teaching and research is preferred. Anticipated appointment date is August 1, 2023, although a later start-date is negotiable.

A public research institution, New Mexico Tech continues to top academic rankings as New Mexico’s Best College, College with the Best Academics, Best Value College, and New Mexico’s Top Public University. New Mexico Tech is also a federally-designated Hispanic Serving Institution.

Candidates must apply by e-mail, attaching a single PDF document that incorporates all of the following: [1] cover letter; [2] curriculum vitae (CV); and [3] names and contact information for three references familiar with the candidate’s record of administration and academic leadership. Please do not include transcripts, publications, or other materials not requested above. Materials should be sent to nmtjobapps@npe.nmt.edu c/o Ms. Rosa Jaramillo and copied to michael.jackson@nmt.edu, with “AVPAA application” in the e-mail subject line. For additional information, please contact Dr. Michael Jackson (email: michael.jackson@nmt.edu). Applications received submitted by July 25, 2023 will receive full consideration. Please send inquiries to Ms. Rosa Jaramillo at rosa.jaramillo@nmt.edu.
New Mexico Tech is committed to creating a community in which a diverse population can learn, live, and work in an atmosphere of tolerance, civility, and respect for the rights and sensibilities of each individual. New Mexico Tech is an Equal Opportunity Employer. All those interested in the position are encouraged to apply, including women, individuals from marginalized groups, and persons with disabilities.

Excellent benefits (health, vision, dental), tuition fee waiver, a generous retirement plan, and access to a childcare center on campus.

New Mexico Tech is located in, Socorro, in the scenic Rio Grande River Valley of central New Mexico, 75 miles south of Albuquerque with its many attractions, and 139 miles south of Santa Fe. Nearby mountains and desert canyons provides opportunities for excellent hiking, climbing, and mountain biking. The Bosque del Apache National Wildlife Refuge, located just south of Socorro along a major north-south flyway, offers some of the best birding in the USA.