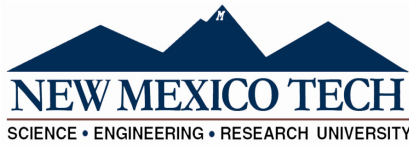


Posted: April 9, 2026



POSITION ANNOUNCEMENT

TITLE: MENTAL HEALTH COUNSELOR

DEPT: COUNSELING CENTER

REG

TEMP

FULL TIME

PART TIME

STARTING RATE or SALARY RANGE \$27,000 - \$35,000

Employees being promoted to a higher classified position receive the minimum for the position or a pay rate adjustment of 8% whichever is greater.

All regular positions also entitle the employee to several benefits including health, dental, vision, life insurance, and retirement which is largely paid by New Mexico Tech for the employee and dependents.

INTERNAL POSTING THROUGH: Concurrent* CONSIDERATION WILL BE GIVEN FIRST TO TEMPORARY AND REGULAR TECH EMPLOYEES WHO APPLY WITHIN THE 7 DAY INTERNAL POSTING. APPLICATIONS RECEIVED AFTER THE 7 DAY POSTING MARGIN WILL BE CONSIDERED WITH OTHER OUTSIDE APPLICANTS.

JOB SUMMARY:

Under the direction of the Director of the Counseling Center, the Mental Health Counselor will provide individual, couples and group counseling services and other wellness-related programming to the students at NMT.

JOB FUNCTIONS:

Administrative

Creates and maintains a professional, welcoming environment for individuals visiting the Counseling Center for services and information.

Represents the Counseling Center and advocates for mental health and wellness on University related committees, as assigned.

Compiles statistics for annual reports and other reporting requirements.

Remains competent and current through self-directed professional reading, developing professional contacts and colleagues and attending professional development seminars, training and/or Continuing Education Courses (CEUs) as required by state licensing and regulatory boards.

Actively cultivates and maintains collaborative working relationships with campus entities and departments, external providers or mental health services for the purpose of referral and coordination of continuum of care for students.

Clinical Services

Provides in-person and telehealth services, including individual and couple's counseling and other direct clinical interventions to a diverse student population across a broad range of presenting issues.

Facilitates mental health and wellness-related groups and workshops

Completes clinical documents in accordance with HIPAA standards.

Conducts best practices crisis assessment and intervention and arranges emergency psychiatric assessment as needed.

Meets with walk-in clients to assess their immediate or emergency needs, and provides crisis counseling and intervention services as needed.

Provides referrals to appropriate local health and social service agencies for more specialized care.

Provides brief, solution-focused therapy to clients to address mental health concerns.

Other Duties as Assigned

REQUIRED QUALIFICATIONS:

Master's Degree in Counseling, Social Work, Marriage and Family Counseling. Current, valid license in New Mexico as a licensed Mental Health Counselor. Out-of-state licensed providers have 180 days to complete licensure requirements in the State of New Mexico. Degree from an accredited program in clinical or counseling psychology, social work, marriage and family therapy, or marriage, family and child counseling or equivalent. Demonstrated ability to conduct culturally proficient and focused individual and group counseling. Strong skills to conduct clinical intake interviews, psycho-diagnostic assessment, diagnosis and treatment plan formulation, recommendations and disposition. Ability to develop and implement culturally proficient and effective outreach programs and provide consultation, mental health promotion, and preventative psycho-educational outreach services. Sustained knowledge and experience working with culturally diverse college populations, including ability and expertise with traditionally underserved student groups. Highly effective written and verbal communication and interpersonal skills. Ability to communicate clearly and effectively orally and in writing demonstrated by skills to record in a neat, orderly and logical manner, as well as to engage in a helpful, non-judgmental manner orally, in person and by phone. Must be licensed to practice as a counselor in the State of New Mexico or be eligible to and obtain license within 180 days after employment.

DESIRED QUALIFICATIONS:

University Counseling Center experience. Knowledge of community resources and ability to make appropriate referrals. Bilingual to provide therapy in English and Spanish.

LIFTING REQUIREMENTS:

(f)requently, (o)ccasionally, or (s)eldom

0 - 15 pounds	O
15 - 30 pounds	S
30 - 50 pounds	
50 - 100 pounds	
100 + pounds	

PHYSICAL DEMANDS:

Standing 5%	Sitting 80%	Walking 5%	Pulling
Pushing	Lifting	Stooping 5%	Kneeling 5%
Crawling	Climbing	Reaching	Other

Apply to: nmtjobapps@npe.nmt.edu