Posted: April 20, 2026

NEW MEXICO TECH
SCIENCE • ENGINEERING • RESEARCH UNIVERSITY

POSITION ANNOUNCEMENT

TITLE: MANAGER **DEPT: PRTC**

REG ☑ **TEMP ☐** **FULL TIME ☑** **PART TIME ☐**

STARTING RATE or SALARY RANGE $89,000-$98,000
Employees being promoted to a higher classified position receive the minimum for the position or a pay rate adjustment of 8% whichever is greater.
All regular positions also entitle the employee to several benefits including health, dental, vision, life insurance, and retirement which is largely paid by New Mexico Tech for the employee and dependents.
INTERNAL POSTING THROUGH: 09/26/2025* CONSIDERATION WILL BE GIVEN FIRST TO TEMPORARY AND REGULAR TECH EMPLOYEES WHO APPLY WITHIN THE 7 DAY INTERNAL POSTING. APPLICATIONS RECEIVED AFTER THE 7 DAY POSTING MARGIN WILL BE CONSIDERED WITH OTHER OUTSIDE APPLICANTS.

JOB SUMMARY:

The Director of the Playas Research & Training Center (PRTC) leads a remote, desert-based research, test, and training campus that supports Department of Defense, Homeland Security, and public-safety partners. The Director delivers safe, reliable field operations; maintains critical infrastructure and logistics in an austere environment; ensures compliance for classified and controlled work; and stewards budgets, contracts, and facilities. Success in this role looks like mission-ready ranges, cyber kinetic environment, and training venues, resilient utilities and fleet, well-trained staff, and satisfied sponsors who return to PRTC for high-consequence training and experimentation.

JOBS FUNCTIONS:

Operations & Field Readiness:
Ensure day-to-day field operations across training venues, labs, ranges, and support areas. Ensure proper schedule and deconflict events; ensure site readiness, range control, communications, utilities uptime, and safe movement on unimproved roads. Establish processes to drive reliability and mission success.

People Leadership & Safety Culture:
Lead a mixed team of staff, technicians, students, and contractors. Set clear roles, coach and develop supervisors, run hiring for critical posts, and enforce fair discipline when required. Build a proactive safety culture. Serve as and ensure essential personnel with 24/7 on-call duty for life-safety, weather, and utility disruptions; ensure proper incident response, continuity planning, and after-action improvement are carried out.

Contracts, Compliance & Risk:
Ensure compliance with university policy and applicable federal/state rules, including sponsor-driven security requirements (e.g., NISPOM adherence for classified programs) and proper handling of CUI/ITAR-like constraints as applicable. Maintain SOPs, site-specific safety plans, range regs, and incident reporting.

Budget, Procurement & Reporting:
Build and manage operating and project budgets; oversee procurements and public purchasing compliance; track utilities and cost drivers; report KPIs and cost-savings initiatives in partnership with Office of Research.

Sponsor, Community & University Partnerships:
Represent PRTC to government, industry, and university stakeholders; scope events and pilots; communicate capabilities and constraints; strengthen regional relationships supporting talent and logistics.

Business Development & Financial Sustainability:
Lead revenue growth and long-term sustainability for PRTC by building and converting a healthy pipeline of training, testing, and exercise events. Develop an annual outreach plan; coordinate and host sponsor site visits and capability demos; craft statements of work, schedules, and pricing aligned to PRTC rate structures and capacity. Prepare and support proposals/quotes, MOUs, and task orders in partnership with sponsored projects. Represent PRTC at targeted conferences/working groups; cultivate repeat business and new use cases with DoD, DHS, public safety, and select industry partners. Ensure all marketing/visit activities adhere to university policy, security/export controls, and sponsor requirements.

REQUIRED QUALIFICATIONS:

Bachelor's Degree. Strategic Leadership & Operational Management. Budget development and review, financial review and analysis, and resource allocation. Project and program oversight, including multi-disciplinary and multi-location initiatives. Stakeholder and customer engagement and collaboration with internal teams, government agencies, and industry partners. Ability to develop policies, workflows, and standard operating procedures. High-level communication skills for engaging diverse audiences, including presentations and written reports. Ability to analyze complex challenges, identify solutions, and recommend action. Conflict resolution and negotiation skills to manage personnel, projects, and partnerships. Demonstrated experience with hands-on operations or maintenance leadership (e.g., utilities, construction, emergency services, ranch operations, industrial operations, county/tribal/public works). Eligible for sponsor-required background checks and, when applicable, eligibility to obtain and maintain a Top Secret DoD security clearance consistent with work performed. Must maintain a valid driver’s license. Essential personnel with periodic evening/weekend/holiday work aligned to events and weather/utility conditions.

DESIRED QUALIFICATIONS:

Master’s degree. Performance metrics analysis and continuous improvement strategies Data-driven financial planning and reporting.

LIFTING REQUIREMENTS:

(f)requently, (o)ccasionally, or (s)eldom

0 - 15 pounds	F
15 - 30 pounds	O
30 - 50 pounds	R
50 - 100 pounds	R
100 + pounds	R

PHYSICAL DEMANDS:

Standing 20%	Sitting 50%	Walking 20%	Pulling
Pushing	Lifting 5%	Stooping	Kneeling 5%
Crawling	Climbing	Reaching	Other

Apply to: nmtjobapps@npe.nmt.edu