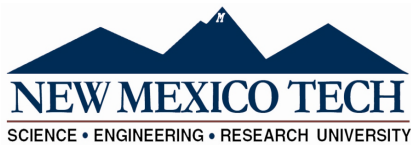


Posted: July 28, 2026



POSITION ANNOUNCEMENT

TITLE: LITERACY COORDINATOR IN TEACHER EDUCATION

DEPT: STEM EDUCATION CENTER

REG ☒ **LIMITED TERM** ☒ **TEMP** ☐ **FULL TIME** ☒ **PART TIME** ☐

STARTING RATE or SALARY RANGE \$60,000 - \$75,000

Employees being promoted to a higher classified position receive the minimum for the position or a pay rate adjustment of 8% whichever is greater.

All regular positions also entitle the employee to several benefits including health, dental, vision, life insurance, and retirement which is largely paid by New Mexico Tech for the employee and dependents.

INTERNAL POSTING THROUGH: Concurrent* CONSIDERATION WILL BE GIVEN FIRST TO TEMPORARY AND REGULAR TECH EMPLOYEES WHO APPLY WITHIN THE 7 DAY INTERNAL POSTING. APPLICATIONS RECEIVED AFTER THE 7 DAY POSTING MARGIN WILL BE CONSIDERED WITH OTHER OUTSIDE APPLICANTS.

JOB SUMMARY:

The New Mexico Institute of Mining and Technology (NMT) STEM Education Center invites applications for a full-time Literacy Coordinator to support the implementation of New Mexico's structured literacy initiatives within the Educator Preparation Program (EPP).

The Literacy Coordinator will provide leadership in evidence-based literacy instruction aligned with the Science of Reading, support faculty and teacher candidates, coordinate structured literacy clinical experiences, and ensure compliance with New Mexico Higher Education Department (HED) and New Mexico Public Education Department (NMPED) requirements. The position also serves as a liaison with partner school districts and supports continuous improvement of NMT's teacher preparation programs.

This is a full-time, grant-funded staff position, could be a hybrid position, depending on experience. Salary is commensurate with qualifications and experience.

Join the NMT STEM Education Center and help prepare the next generation of highly qualified teachers while advancing literacy outcomes for students across New Mexico.

JOB FUNCTIONS:

Lead implementation of structured literacy and Science of Reading initiatives within the Educator Preparation Program. Coordinate and monitor structured literacy clinical experiences for teacher candidates.

Support faculty in integrating evidence-based literacy practices into coursework and clinical experiences. Collaborate with local school districts, mentor teachers, and state agencies to strengthen educator preparation.

Recruit, advise, mentor, and observe teacher candidates. Collect program data, maintain documentation, and prepare required state reports. Support continuous program improvement and accreditation efforts.

Other duties and responsibilities as assigned by the director of the STEM Education Center

REQUIRED QUALIFICATIONS:

Bachelor's Degree in education, literacy, reading or related fields. Teaching license.A minimum of five years of experience as a classroom teacher, reading specialist, or literacy coach. A strong understanding of reading processes, assessment, and adult learning. The ability to collaborate effectively with higher education faculty, state agencies, and LEAs. Teaching license and experience required, NM Drivers license.

DESIRED QUALIFICATIONS:

A master’s or doctoral degree in education, literacy, or reading.

LIFTING REQUIREMENTS:

(f)requently, (o)ccasionally, or (s)eldom

0 - 15 pounds	F
15 - 30 pounds	O
30 - 50 pounds	S
50 - 100 pounds	
100 + pounds	

PHYSICAL DEMANDS:

Standing 30%	Sitting 40%	Walking 22%	Pulling 1%
Pushing 1%	Lifting 1%	Stooping 1%	Kneeling 1%
Crawling 1%	Climbing 1%	Reaching 1%	Other

Apply to: nmtjobapps@npe.nmt.edu