Posted: **September 29, 2025**

NEW MEXICO TECH
SCIENCE • ENGINEERING • RESEARCH UNIVERSITY

POSITION ANNOUNCEMENT

TITLE: INDUSTRIAL SECURITY AND RDT&E SPECIALIST

DEPT: RESEARCH COMPLIANCE

REG LIMITED TERM ☑ **TEMP** ☐ **FULL TIME** ☑ **PART TIME** ☐

STARTING RATE or SALARY RANGE $ $81,000 - $94,000
Employees being promoted to a higher classified position receive the minimum for the position or a pay rate adjustment of 8% whichever is greater.
All regular positions also entitle the employee to several benefits including health, dental, vision, life insurance, and retirement which is largely paid by New Mexico Tech for the employee and dependents.

INTERNAL POSTING THROUGH: Concurrent CONSIDERATION WILL BE GIVEN FIRST TO TEMPORARY AND REGULAR TECH EMPLOYEES WHO APPLY WITHIN THE 7 DAY INTERNAL POSTING. APPLICATIONS RECEIVED AFTER THE 7 DAY POSTING MARGIN WILL BE CONSIDERED WITH OTHER OUTSIDE APPLICANTS.

JOB SUMMARY:

This is a transitional level technical specialist position in a research compliance division, supporting functional areas of industrial security and research development, testing and evaluation (RDT&E) programs for the University. Assesses security threats to the University and implements appropriate strategies and countermeasures. Reviews and analyzes data and devises risk minimization programs. Participates in a campus-wide regulatory compliance program. May serve as the University's representative to community and government agencies for industrial security matters. Creates, develops and delivers resources for security programs. May serve as a Facility Security Officer (FSO), assistant FSO, Contractor Special Security Officer (CSSO) or assistant CSSO.

JOB FUNCTIONS:

Participates in research, development, testing and evaluation (RDT&E) for activities related to the cyber-kinetic environment. Monitors security threats, gathers information and reports suspicious activities; Conducts risk mitigation and plans appropriate strategies and countermeasures; Provides recommendations. Represents the organization to regents/faculty/staff/students; serves as a security liaison between the university and governmental agencies and investigative organizations in specific Industrial Security and RDT&E matters. Recommends, participates in the development of, and establishes university policy and procedures; monitors and evaluates program effectiveness; implements changes required for improvements. Serves as an advisor, as needed, on security management issues related to the design and construction of physical facilities. Manages sensitive security records, databases and reporting; performs and coordinates security inspections, investigations and surveys. Responds to and maintains records of security alarms. Performs miscellaneous job-related duties as assigned.

REQUIRED QUALIFICATIONS:

Bachelor's degree. Four (4) years of relevant experience may be substituted for a Bachelor's degree. Degrees earned in excess of the degree requirements may be substituted for experience on a year for year basis. 5 years direct experience. Demonstrated experience using NISS, DISS or equivalent government systems. Proficiency is the use of MS Office. Experience with 32 CFR 117 (NISPOM) and/ or ICD 705. Facility Security Officer (FSO) Certificate within 6 months of hire. Current TS Security Clearance. US Citizenship (required for Security Clearance eligibility). Valid driver's license

DESIRED QUALIFICATIONS:

Demonstrated experience reporting to Defense Counterintelligence Security Agency (DCSA). Experience working in an institution of higher education. Current TS/ SCI clearance with full scope polygraph, if required.

LIFTING REQUIREMENTS:

(f)requently, (o)ccasionally, or (s)eldom

0 - 15 pounds	O
15 - 30 pounds	O
30 - 50 pounds	
50 - 100 pounds	
100 + pounds	

PHYSICAL DEMANDS:

Standing 20%	Sitting 60%	Walking 20%	Pulling
Pushing	Lifting	Stooping	Kneeling
Crawling	Climbing	Reaching	Other

Apply to: nmtjobapps@npe.nmt.edu