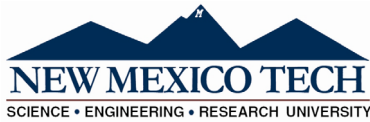


Posted: September 9, 2025



POSITION ANNOUNCEMENT

TITLE: CUSTODIAN

DEPT: PRTC

REG ☐      TEMP ☒      FULL TIME ☒      PART TIME ☐

STARTING RATE or SALARY RANGE \$15.00

Employees being promoted to a higher classified position receive the minimum for the position or a pay rate adjustment of 8% whichever is greater.  
**All regular positions also entitle the employee to several benefits including health, dental, vision, life insurance, and retirement which is largely paid by New Mexico Tech for the employee and dependents.**

**INTERNAL POSTING THROUGH: Concurrent\*** CONSIDERATION WILL BE GIVEN FIRST TO TEMPORARY AND REGULAR TECH EMPLOYEES WHO APPLY WITHIN THE 7 DAY INTERNAL POSTING. APPLICATIONS RECEIVED AFTER THE 7 DAY POSTING MARGIN WILL BE CONSIDERED WITH OTHER OUTSIDE APPLICANTS.  
*\*Located in Playas, NM*

JOB SUMMARY:

Under general supervision, performs custodial maintenance duties including dusting, mopping, finishing and buffing floors, vacuuming and shampooing carpets, cleaning and restocking restrooms. Housekeeping duties include cleaning guest quarters, changing and laundering bedding/linens and stocking towels, replenishing toiletries. Keeping common areas, offices and classroom buildings in a clean, presentable condition for employees, customers, vendors and guest.

JOBS FUNCTIONS:

Finishing and buffing floors. Dusting. Sweeping and mopping. Housekeeping duties include cleaning guest/customers quarters, changing and laundering beddings/linens, laundering and stocking towels, replenishing toiletries. Keep common areas, offices and classroom buildings clean and presentable for employees, guests, customers and vendors. Vacuuming and shampooing carpets. Cleaning and restocking restrooms. Laundry- washing, folding and storing.

REQUIRED QUALIFICATIONS:

Read and comprehend instructions, write information and complete simple forms. High School (or GED) level ability in spelling, grammar, composition and math. Basic computer skills. Valid NM Driver's License.

DESIRED QUALIFICATIONS:

Six months of custodial experience required. Must have experience using a buffer and extractor.

LIFTING REQUIREMENTS:

(f)requently, (o)ccasionally, or (s)eldom

0 - 15 pounds	F
15 - 30 pounds	F
30 - 50 pounds	O
50 - 100 pounds	
100 + pounds	

**PHYSICAL DEMANDS:**

Standing 30%	Sitting	Walking 30%	Pulling 5%
Pushing 20%	Lifting 10%	Stooping 5%	Kneeling 5%
Crawling	Climbing	Reaching 5%	Other

Apply to: [nmtjobapps@npe.nmt.edu](mailto:nmtjobapps@npe.nmt.edu)