



Purchasing Services Office

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Emergency Procurement Determination

TO: Delilah Walsh, Vice President for Administration and Finance

FROM: Lisa Majkowski, Director of Purchasing

DATE: 09/09/2026

RE: **Emergency Procurement – Presbyterian Healthcare Services**

This memo serves as the official determination that an emergency condition exists as defined under the New Mexico State Procurement Code, specifically NMSA 1978, Section 13-1-127 (a), which allows for emergency procurement without the use of competitive sealed bids or proposals when there exists a threat to public health, welfare, safety, or property caused by a flood, fire, epidemic, riot, act of terrorism, equipment failure or similar event to take immediate action.

Nature of Emergency:

The university's health services contract with Presbyterian Healthcare Services expires on September 15, 2026. Unforeseen delays beyond the university's control have disrupted the standard renewal timeline. Because any interruption in healthcare services directly threatens student welfare and safety, an emergency procurement is required to execute the renewal contract immediately. The university will concurrently complete all required formal procedures, including Board of Regents approval and the 30-day Sole Source posting. Contract pricing has been evaluated against historical data and determined to be fair and reasonable.

Justification:

The nature of this situation makes competitive bidding impracticable. The conditions meet the definition of an emergency under the Procurement Code, and this procurement is made in compliance with Section 13-1-127 NMSA 1978 (a)

Delilah A. Walsh, Vice President for Administration and Finance

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