



Purchasing Services Office

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Emergency Procurement Determination

TO: Delilah Walsh, Vice President for Administration and Finance

FROM: Lisa Majkowski, Director of Purchasing

DATE: 02/18/2026

RE: **Emergency Procurement – Water Line Repair**

This memo serves as the official determination that an emergency condition exists as defined under the New Mexico State Procurement Code, specifically NMSA 1978, Section 13-1-127 (a), which allows for emergency procurement without the use of competitive sealed bids or proposals when there exists a threat to public health, welfare, safety, or property caused by a flood, fire, epidemic, riot, act of terrorism, equipment failure or similar event to take immediate action.

Nature of Emergency:

A main water line break has occurred where the water line connects to the well at the Playas Research and Training Center (PRTC). This has resulted in a loss of water service to the town site, impacting permanent residents and event guests. The break has also caused flooding near the well. Immediate, emergency procurement is necessary to restore water service and address safety concerns. J29 Enterprises, based out of Las Cruces NM, will provide the required repair services and equipment. They have provided prior services to the PRTC. Pricing has been reviewed and determined fair and reasonable given the urgent circumstances.

Justification:

The nature of this situation makes competitive bidding impracticable. The conditions meet the definition of an emergency under the Procurement Code, and this procurement is made in compliance with Section 13-1-127 NMSA 1978 (a)

Delilah A. Walsh, Vice President for Administration and Finance

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