# Application for Determination of Sole Source Procurement

This form, *with one or more categories completed*, must accompany a purchase requisition for equipment, supplies or services exceeding $20,000. Select the category or categories appropriate for this procurement. Attach all documentation necessary to support the application. Procurements of $20,000 and greater shall be posted to the NM Tech Purchasing website for the mandatory thirty (30) day period per NMSA 13-1-126.1

| | | | |
|---|---|---|---|
| Requesting Department: | Facilities | End User's Name: | Elaine Holt |
| Proposed Contractor: | Gallery Painting, Inc | Estimated Cost: | $24,755.91 |
| Product Description: | Urethane Mortar Floor Installation | Date: | 06/09/2021 |

I am requesting a sole source procurement based on the following reasons:

☐ Compatibility of existing equipment or supplies; provide details in *Explanation*. Include manufacturer, model number and NMT PCN of existing equipment.

☐ Item specifically required for use in conjunction with grant or contract. Attach applicable grant or contract page and provide justification of why it is required for grant / contract and why other substitutes are not acceptable.

☐ Requirement is of a proprietary / copyright / licensing nature which is explained below.

☐ The requested product has unique design / performance specifications or quality requirements which are essential to my work, research protocol or teaching needs, and are not available in comparable products. Please discuss this uniqueness / performance below.

☐ NMT Staff has specialized training and / or extensive experience. Retraining would incur substantial cost in money / time as explained below.

☐ I have contacted other suppliers or service providers identified below and have considered their product, however, their products / services are not acceptable because they are lacking one or more technical capabilities as discussed below.

☐ The requested product is essential in maintaining / continuing experiments. Other investigators have used this product in similar research and for comparability of results, I require it.

☑ Contractor is the sole manufacturer and sole distributor and has unique features / characteristics not available from other sources (provide explanation and attach applicable documents).

☐ Product is a prototype; contractor offers a trade-in allowance; availability of service, parts or maintenance as discussed below.

Explanation: Gallery Painting is a Tennant Coatings authorized sole source contractor in New Mexico. Gallery Painting has been factory trained and is certified to install the Tennant Eco Crete Urethane Mortar Flooring System.

By signing below, requestor certifies that the information provided is accurate to the best of their knowledge.

| | | |
|---|---|---|
| *[signature]* | Elaine Holt | 08/30/2021 |
| End User Signature (actual signature required) | Printed Name | Date |
| | | |
| Chief Procurement Officer (signature required) | Date | |

For use by Purchasing:

Date application received in purchasing: 8/30/2021   NMT Web Posting date: 9/1/2021   Expiration date: 10/01/2021

![Tennant Company logo]

![Tennant Coatings logo]

**Tennant Authorized Installer**

Gallery Painting, Inc.

8316 Washington Street NE

Albuquerque, NM 87113

Phone: (505) 839-1700

New Mexico License: NM61136

Project Name: New Mexico Tech , Commercial Kitchen

Gallery Painting is a Tennant Coatings authorized sole source contractor in New Mexico. Gallery Painting has been factory trained and is approved to apply Tennant Coating epoxy, urethane ,epoxy mortar and urethane mortar flooring systems.

Gallery Painting is certified to install the Tennant Eco Crete Urethane Mortar System at the New Mexico Tech, Commercial Kitchen project.

Sincerely,

*[signature]*

Paul Pineda

Tennant Coatings Brand - Sherwin Williams High Performance Flooring

Resinous Coating Specialist  |  Southern California , Arizona ,Nevada  & New Mexico

NACE Coating Inspector Level 1 - Certified  Cert. No. 61077

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