



## Sole Source Application and Determination Form

A sole source determination is not effective until the sole source application for determination has been posted on the Purchasing website for thirty (30) calendar days without protest and is subsequently approved in writing by the Vice President of Administration and Finance.

1. Name of Department: Information Technology and Communications (ITC)  
Contact Name: Darryl Ackley  
Phone: 575-835-5965  
Email: darryl.ackley@nmt.edu
2. Name of Prospective Vendor: Ellucian  
Contact Name: Chris Radke  
Phone: 703-888-9119  
Email: chris.radke@ellucian.com  
Estimated Cost: \$3.5M  
Duration (for Services or Professional Services – limited to four years): 2 years (FY27 and FY28)
3. Purpose/need for purchase and detailed list of items of tangible property, services, or professional services:

Continuation of Banner SaaS Modernization Project, which includes:

- SaaS software licensing and transitioning legacy software subscriptions
- Professional services to support modernization process, including but not limited to: project management, change management, data migration, technical integration support, and/or user-acceptance testing.

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4. Detailed explanation of criteria developed for this purchase:

NMT is currently one year into the modernization lifecycle. With Ellucian established as the primary platform and solution provider, the aforementioned software and professional services are essential to maintaining the project's momentum and technical integration.

5. Provide a detailed, sufficient explanation of the reasons, qualifications or unique capabilities of the prospective vendor that make that prospective vendor the one source for providing the items of tangible property, services, or professional services:

Ellucian is the sole provider of the Ellucian Banner SaaS platform, which NMT selected for its ERP and SIS modernization project in 2025. It was understood at the time this selection made that a transition from on-site ERP/SIS to a SaaS solution, regardless of the selected technology would take 2-3 years.

6. Provide a detailed, sufficient explanation of how the items of tangible property, services, or professional services is/are unique and how this uniqueness is substantially related to the intended purpose of the department/grant:

Ellucian's Banner SaaS platform was determined in 2025 to meet the business and technical needs of NMT. The use of Ellucian's professional services is a requirement of migrating from an on-premise to a SaaS solution.

7. Please provide a narrative description department's due diligence in determining a basis for the procurement. Include:

- a. method used to research and review other available sources (i.e. list of potential vendors from Purchasing, internet, state pricing agreements, purchasing cooperatives)
- b. list of vendors contacted, the date and method of contact (i.e. email, phone call)
- c. documentation explaining why:
  - i. those vendors cannot provide the required items of tangible property, services, or professional services
  - ii. other similar items of tangible property, services, or professional services cannot meet the intended purpose of department/grant:

Ellucian is the proprietary developer and sole copyright holder of the Banner ERP ecosystem currently utilized by New Mexico Tech. The professional services requested involve deep-tier technical integration and architectural modernization of the existing Banner environment. Because the underlying source code and database schemas are proprietary to Ellucian, third-party vendors lack the authorized access and internal API documentation necessary to perform the migration without risking system stability and voiding existing maintenance warranties.

Furthermore, NMT is mid-lifecycle in a modernization project. Introducing a secondary vendor for project management and data migration would create a fragmented accountability structure, jeopardizing the \$3.5M investment and extending the project timeline by an estimated 12–18 months for vendor onboarding. The Ellucian Banner SaaS platform was granted a sole-source determination for the 2026 fiscal year following a market review of other ERP providers, including Workday. While these. That decision was predicated on the understanding that a comprehensive modernization of this scale requires a minimum implementation window of two to three years. Ellucian is the only source capable of providing the specific technical expertise required for this phase of the modernization project.

I certify I have performed thorough and diligent research and analysis to determine that Ellucian is the only source capable of providing the required Banner SaaS Modernization. I understand that violations of the New Mexico Procurement Code (Chapter 13, Article 1 NMSA 1978) can carry severe penalties. I affirm that the information provided in this Sole Source Determination is true and accurate to the best of my knowledge and belief.

Name, Title: Darryl Ackley, Chief Information Officer

**Darryl Ackley**  
Digitally signed by Darryl  
Ackley  
Date: 2026.05.11 15:15:11  
-06'00'

Review: Purchasing Services: Lisa Majkowski, Director *Lisa Majkowski* 05.11.2026.

Website Posting Date: [05/12/2026](#)

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Protested (Yes/No):

Approval: Delilah A. Walsh  
Vice President of Administration and Finance



11-May-2026







# Ellucian\_ITC\_Sole Source Determination\_05.11.2026

Final Audit Report

2026-05-11

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