



Purchasing Services Office
801 Leroy Place
Socorro, NM 87801
(575) 835-5881

Letter of Addendum

TO: All Offerors

FROM: Kimela Miller

DATE: October 21, 2022

RE: RFP Number: 2310001C – Amendment #2
Commodity: Campus Engagement Platform Software

Please check the NM Tech website often for updates on this RFP.

- Q1) Regarding the ticket purchasing requirement (item #12 on page 11), is there already a solution that NMIMT is using to sell tickets to events? If so, does NMIMT plan to retain that solution following the selection of Campus Engagement Platform Software?
- A2) There is no current ticket sales software being used.
- Q2) Item 10.1 on page 9 states that “the terms of this agreement shall be for one year.” Should the cost proposal match that? Or, would you prefer to see a multi-year offer?
- A2) Year one is for implementation costs. Please also provide on-going costs for maintenance over the next four years.
- Q3) Does NMIMT already have a career services software solution in place that it is looking to replace or is NMIMT looking for a complimentary solution?
- A3) Career Services only uses Handshake for posting positions. No other software is used.
- Q4) When does NMIMT expect to award a vendor?
- A4) Sometime prior to the holiday break in December.
- Q5) Is a scan of the ink signatures acceptable? COVID has led to social distancing and remote working. So, we ask that NMIMT accepts ink signed scans as a substitute for the ink signed originals.
- A5) Unfortunately, NMIMT is not that sophisticated and lack the software systems other universities have to allow electronic submittal and signatures. We ask that you provide the original signature.

All Offerors are required to confirm the receipt of this amendment in their response. All other terms and conditions of the RFP remain unchanged.