



Purchasing Services Office  
801 Leroy Place  
Socorro, NM 87801  
(575) 835-5881

### ***Letter of Addendum***

TO: All Offerors

FROM: Kimela Miller

DATE: March 28, 2022

RE: RFP Number: 2202027E – Amendment #1  
Commodity: Immersive Virtual Training Program

*Please check the NM Tech website often for updates on this RFP.*

- Q1) Section 5 Terms and Conditions, Para 5.1.3, Pg. 5. Will travel costs be considered reimbursable?
- A1) Expenses are reimbursable as long as they directly support the project/program as approved by the program manager.
- Q2) Section 1 Introduction to Proposer, Para 1.14, Pg. 4. Please confirm contract type.
- A2) Firm Fixed Price.
- Q3) Section 1 Introduction to Proposer, Para 1.14, Pg. 4. Please confirm the due date as there are two listed within the RFP.
- A3) The due date is 4/4/2022.
- Q4) Section 5 Terms and Conditions, Para 5.13.1, Pg. 5. Please provide clarification to RFP direction - "All proposal amounts shall EXCLUDE any applicable Gross Receipts Tax. If the resulting contract is taxable, show the amount of the tax as a separate item on the itemized list."

A4) When we evaluate the cost proportion of the proposal, we do so without the tax as tax can vary. We do ask that you show the tax as a separate line item and include the percentage you are using.

Q5) Section 1 Introduction to Proposer, Para 1.13, Pg. 3. Please confirm how many copies of each volume are to be provided

A5) Per 1.5: The offer should be delivered to the Purchasing Services Office at the address shown on page 1. A total of one (1) original and one (1) thumb drive are required.

All Offerors are required to confirm the receipt of this amendment in their response. All other terms and conditions of the RFP remain unchanged.

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