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Letter of Addendum

TO: All Offerors
FROM: Meradeth Montoya, Associate Director of Purchasing
DATE: 10/13/2026
RE: RFP Number: RFP #27090006 - Amendment No. 4
Commodity: Statewide Aquifer Monitoring Well Prioritization Project

Q1: Professional Services Agreement (Page 19, Sample Agreement): Is the Professional Services Agreement provided for proposer review only, or are proposers expected to complete and submit this agreement as part of their proposal?

A1: The sample Professional Services Agreement (PSA) is provided for proposer review only. Proposers are not required to complete or submit the PSA with their proposals. The PSA will be completed and executed following award.

Q2: Project Timeline (Sections 10.1 and 15.8): Section 10.1 specifies an initial contract term of one year, while Section 15.8 requires project completion by April 2028. Is the anticipated project start date April 2027, allowing for a 12-month performance period, or could the project begin earlier in 2027 with an initial contract term of approximately 15–16 months to accommodate the April 2028 deadline?

A2: The project may begin as soon as the contract is signed. All project work must be completed by April 2028.

Q3: Section 1.5, Instructions to Proposers (Page 3): A redacted version of the Technical Proposal should be included on the thumb drive. Can NMIMT confirm whether the cost section contains the information intended or permitted to be redacted, or whether other sections of the proposal may or should be redacted?

A3: The Cost Proposal must be submitted separately from the Technical Proposal and should not be included in either the original or redacted Technical Proposal. The redacted version should only exclude information the proposer considers confidential or proprietary, as permitted by applicable law. Any redactions must be clearly identified and limited to the information requiring protection.

Q4: Section 4.1.1, Evaluation Criteria (Page 5), and Section 15.9, Cost Proposal Guidelines (Page 13): Can NMIMT confirm whether costs should be included in the overall Offer (Technical Proposal) or submitted separately as a Cost Proposal?

A4: The cost proposal must be submitted separately from the technical proposal.

Q5: Section 15.1, Task 1, Item 3 (Page 11): Does the requirement to “Prepare memorandum recommending the order of evaluation” refer to the Regional Evaluation and Site Selection described in Section 15.2, Task 2?

A5: Task 1, Item 3 requires a brief memorandum outlining the proposed work plan and recommended order in which the ten regions will be evaluated. The memorandum should identify the sequence of regional evaluations and provide justification for the proposed order.

Q6: Section 15.3, Task 3 (Page 12): Should the cost estimate deliverable include only pre-drilling costs, such as permitting and planning, or should it also include drilling and well installation costs?

A6: The cost estimate should include pre-drilling costs and, to the extent feasible, estimated costs associated with well drilling and installation.

Q7: Section 15.9, Cost Proposal Guidelines (Page 13), and Section 4.1.1, Evaluation Criteria (Page 5): Section 15.9 requests a table of applicable costs, including rates, administrative charges, and other associated costs, while Section 4.1.1 requires detailed pricing for services addressing the scope of work tasks or deliverables. What level of detail is required in the Cost Proposal?

A7: The cost proposal must be submitted on separate pages and must not be embedded within the technical proposal. It should include a table of applicable costs associated with the work described in the RFP, including regional stakeholder engagement, development of a groundwater monitoring network, and identification of potential monitoring well locations to support drought resilience and groundwater monitoring.

Q8: Section 15.4, Task 4, Stakeholder Engagement and Working Group Support (Page 12): Are the virtual meetings intended to reach stakeholders beyond the existing Working Groups? Are the five meetings intended for each of the ten regional Working Groups, resulting in approximately 50 meetings, or does the RFP anticipate one large virtual stakeholder engagement meeting for each of the five groups identified in the project overview?

A8: The intent of the virtual meetings is to reach as many stakeholders as possible, including individuals beyond the existing Working Group membership. The five virtual meetings identified in the RFP are an estimate. Proposers may include additional Working Group meetings in their proposals if necessary to accomplish the project objectives.

ALL OFFERORS ARE REQUIRED TO CONFIRM RECEIPT OF THIS AMENDMENT IN THEIR RESPONSE. ALL OTHER TERMS AND CONDITIONS OF THE RFP REMAIN UNCHANGED.