



Purchasing Services Office
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Letter of Addendum

TO: All Offerors

FROM: Lisa Majkowski, Director of Purchasing Services

DATE: 07/07/2026

RE: RFP Number: RFP #27070001 - Amendment No. 7
Commodity: Production and Communications IDIQ

- Q1. Section 22, PSA: Work-for-Hire vs. Licensing
Section 22 designates all work product as "work made for hire," assigning full copyright to NMT. Can NMIMT confirm whether this requires a full work-for-hire arrangement, or whether NMIMT would consider an exclusive licensing agreement in which the contractor assigns all usage rights to NMT while retaining right of authorship? If full work-for-hire is required, does NMIMT expect delivery of native source files in addition to final deliverables?
- A1. In their RFP response, vendors may include a section marked **"TERMS AND CONDITIONS"** (see RFP Section 5.9.1). This section should detail any proposed changes to the terms and conditions attached to this RFP, including additional terms, conditions, or modifications to the Professional Services Agreement (PSA) for NMT's consideration. Please note that NMT/NMBGMR generally expects the delivery of native source files alongside final deliverables.
- Q2. Section 15.2.2: Interactive and Web-Based Content
The scope references content for outreach and informational services. Does the scope of work extend to interactive and web-based content delivery, such as interactive graphics or digital communications products designed for web audiences?
- A2. Yes, we are exploring options for interactive and web-based content delivery through this RFP.

Q3. Section 15.3: Portfolio Case Studies

The RFP requests three case studies representing distinct projects. For proposers with a long-term ongoing relationship with a client spanning multiple deliverables over several years, may that body of work be presented as a single case study representing the full engagement?

A3. Please provide any three case study examples for consideration; they do not have to be different clients per se.

Q4. Section 5.7: Subcontractor Approval

Section 5.7 requires written consent before any work is performed. Can NMIMT clarify whether this applies to all team members including key personnel named in the proposal, or only to subcontractors engaged beyond the proposed team? And once a subcontractor or team member has been approved, does that approval apply for the duration of the contract or is written consent required per task order?

A4. No work shall begin until task order is issued. Project specific quotes will be required per task, and subcontractors can be named at that time. Once a task order is issued, approval applies for the duration of the contract.

Q5. Section 15.2 / Section 10: Task Order Assignment

When task orders are issued, will work be directed to a specific awarded contractor based on specialty, or will task orders be competed among all awarded vendors?

A5. Task orders will be directed to vendors based on specialty. In some scenarios, multiple vendors may be asked for a quote.

ALL OFFERORS ARE REQUIRED TO CONFIRM THE RECEIPT OF THIS AMENDMENT IN THEIR RESPONSE.
ALL OTHER TERMS AND CONDITIONS OF THE RFP REMAIN UNCHANGED.