



Purchasing Services Office

801 Leroy Place
Socorro, NM 87801
(575) 835-5886

Letter of Addendum

TO: All Offerors

FROM: Lisa Majkowski, Interim Director – Purchasing Services

DATE: 07/24/2025

RE: RFB Number: RFP 26070001 - Amendment No. 5
Commodity: Seismic Instrumentation and Installation in New Mexico

- Q1. Can the technical and economic proposals be clearly identified and individually sealed within a main envelope labeled "Request for Proposal RFP Number"?
- A1. Yes
- Q2. Can the thumb drive be organized with a directory that separates the technical and economic proposals into different folders?
- A2. Yes
- Q3. Do you require all proposal forms to be scanned and included on the thumb drive, or are hard copies sufficient?
- A3. Hard copies are sufficient for the proposal forms. The technical and cost proposals need to have hard copies as well as scanned onto the thumb drive.
- Q4. Could you please confirm whether the Professional Services Agreement (PSA) (Pages 20–27) needs to be signed and submitted with the other proposal documents?
- A4. The PSA is included as a sample contract. It does not need to be signed.
- Q5. Regarding labor costs, do you expect hourly or daily rates?
- A5. For labor costs, hourly rates are expected.
- Q6. Could you please clarify bullet 15.2.3? What type of prevailing wage scale (A, B, C, H, or other) should a vendor use as reference? Are you able to provide a table of counties where the equipment will be installed?

- A6. The wage rate process begins once the vendor has been awarded. At that time, we can request wage rates from the NM Department of Workforce Solutions. These apply to all labor for the project. The counties are: Grant, San Juan, Sandoval, Cibola, Taos, Colfax, De Baca, Quay, Eddy, Lea.
- Q7. Regarding the delivery of the 10 stations to NMTSO in Socorro, would you accept multiple deliveries of the necessary items, or is it preferred to deliver all items at once?
- A7. We would accept multiple deliveries; but all equipment including cables for one station should be packed and sent together in one delivery.
- Q8. During the annual maintenance campaign, would you accept performing maintenance on the 21 stations in a phased approach?
- A8. Yes, we would accept a two-phased approach where Phase 1 includes stations in southeast NM and Phase 2 includes the remaining stations.
- Q9. Assuming the installation is scheduled for 2026, will the provided prices be adjusted for inflation and trade policies and tariffs?
- A9. The cost proposal should be based on current pricing. Increases would have to be negotiated.
- Q10. Regarding section 11.1, should the letter requesting confidentiality be addressed to the RFP purchasing contact?
- A10. Yes. Please include this as a hard copy with the proposal.
- Q11. In section 10, TERM, does the renewal process of the agreement involve a review of pricing and adjustments for inflation and other factors?
- A11. Yes, period of performance and pricing would be negotiated for renewals.
- Q12. Regarding section 8, does this procurement involve federal funds? Will in-state preference laws apply?
- A12. New Mexico state funding will be used for this procurement; in-state preference laws will apply.
- Q13. In section 5.11, can we provide an insurance certificate for your preliminary evaluation during this RFP stage?
- A13. You may, although it is not required.
- Q14. In section 5.7, will the vendor receive express written consent from the purchasing service office to begin executing all phases, or does each phase/activity require separate consent?
- A14. No work may begin until the vendor has received an official Purchase Order (PO) directly from the Purchasing Services Department. The phase/activity schedule will then be developed by NMTSO and the vendor.
- Q15. In the pricing table (Table 2), if specific hardware includes cables (power, instrument cable, etc.) within the price, should we add a note stating "included in the main equipment hardware"?
- A15. Yes, please indicate what items are included.
- Q16. What is the estimated timeline for awarding this project?
- A16. Tentatively – September 2025

Q17. What frequency band is desired for the broadband sensor?

A17. Primarily between 0.01 Hz to 50 Hz

Q18. Could you please provide details about the invoice submission and processing?

A18. Invoices should be issued after milestones are accomplished. Payment by check will occur within net 30 days.

Q19. Any preference for the Digitizer number of channels?

A19. Minimum 3-channel digitizers are required.

Q20. Is there a location at NMT where our field crews can drop ship the equipment needed for the field and then assemble the materials for the stations?

A20. NMTSO will provide a space to store all of the shipped equipment. For the equipment assembly at NMT before the field installation, we will most likely be able to provide a space at campus. We will confirm the vendor by mid-late Fall 2025 if we are able to provide the assembly space.

ALL OFFERORS ARE REQUIRED TO CONFIRM THE RECEIPT OF THIS AMENDMENT IN THEIR RESPONSE.
ALL OTHER TERMS AND CONDITIONS OF THE RFP REMAIN UNCHANGED.