



*Purchasing Services Office*  
801 Leroy Place  
Socorro, NM 87801  
(575) 835-5886

***Letter of Addendum***

TO: All Offerors

FROM: Meradeth Montoya, Associate Director of Purchasing Services

DATE: 12/15/2025

RE: RFB Number: RFP 26120016 - Amendment No. 1  
Commodity: Food Services

**Pre Proposal Conference Information**

A Pre Proposal Conference will be held via Zoom on December 19, 2025 at 10:00 a.m. Mountain Standard Time.

Attendance is encouraged but not required.

Offerors are requested to RSVP by emailing [purchasing@nmt.edu](mailto:purchasing@nmt.edu) to receive the Zoom meeting link.

**Pre Proposal Questions**

All questions regarding this solicitation must be submitted in writing via email to [purchasing@nmt.edu](mailto:purchasing@nmt.edu) no later than Close of Business on December 17, 2025 at 5:00 p.m. Mountain Standard Time.

Only questions received by this deadline will be addressed during the Pre Proposal Conference.

Responses to all timely received questions will be issued in writing and posted as an Addendum to the solicitation on the New Mexico Institute of Mining and Technology Purchasing website.

**Mandatory Site Visit Information**

A Mandatory Site Visit will be held on January 6, 2026 at 9:30 a.m. Mountain Standard Time.

Attendance at the Site Visit is mandatory. Failure to attend will result in disqualification from submitting a proposal.

Offerors must RSVP by emailing [purchasing@nmt.edu](mailto:purchasing@nmt.edu) to receive the site visit location, agenda, and any additional details.

The site visit location address, agenda, and any additional details will also be posted via Addendum.

ALL OFFERORS ARE REQUIRED TO CONFIRM THE RECEIPT OF THIS AMENDMENT IN THEIR RESPONSE.  
ALL OTHER TERMS AND CONDITIONS OF THE RFP REMAIN UNCHANGED.