



Purchasing Services Office

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Letter of Addendum

TO: All Offerors

FROM: Kimela Miller, CPO

DATE: 8/6/2024

RE: RFP Number: RFP# 2507003C, Amendment No. 1
Commodity: Statewide Data Governance Project

Please note:

This amendment is issued to incorporate into the RFP questions and their answers regarding the project.

1. We understand that 50% of the evaluation criteria is based on cost. Is there a not-to-exceed budget that vendors should be aware of for this portion of the project?

A: We do not share budget information.

2. In alignment with both our organization and New Mexico's conservation efforts, would New Mexico Tech consider allowing vendors to submit proposals electronically via email?

A: NMT is not capable of accepting bids/RFPs via a safe and secure website. We only accept hard copy documents with original signature.

3. Would the awarded vendor providing the consulting work for this RFP be precluded from future ICASA technology procurements directly associated with this initiative?

A: Only if that vendor prepared the scope of work, specifications, drawings, and other documentation for the future project would they be prohibited from participating in the RFB / RFP on that project.

4. Page 11 15.2 Statement of Work—Are local governments in-scope for this assessment, or are these only state data and systems?

A: All of the above.

5. Page 11 15.2 (1) Developing a Data Integration Workgroup – Do you have a list of “key stakeholders”?

A: Some key stakeholders have been identified but not all. That information will be released to the selected vendor.

6. Page 11 15.2 (4) Build a data catalog/inventory – Do you have technology identified, or can vendors propose solutions?

A: Not looking for vendor technology. If technology was developed it would be owned by NMT.

7. Page 11 15.2 (4) Build a data catalog/inventory – Can you provide, at a high level, where the data sources reside (database tables, flat files, excel, etc.) and the approximate number of tables/files to catalog?

A: All of the above. Do not have an approximate number.

8. Page 11 15.2 (5) Understanding Data Integration Challenges and Opportunities—Are there data integration business objectives that are a priority to solve/implement at the current time?

A: Not at this time.

9. Page 11 15.2 (7) We interpret this bullet under Activity 7, “Provide consulting services to ICASA in the implementation of data integration technical solutions.” To indicate that proposals for this RFP need to provide software, can you confirm this interpretation? Should this RFP include a software license?

A: We are not looking for a software solution.

10. Page 6 5.8 Terms and Conditions, pages 9-10 13.1, 13.1.1 and 13.1.2 Termination of Contract. Can New Mexico Tech clarify under what circumstances it may terminate the contract with 30 days' notice as opposed to 90 days' notice? Also, can New Mexico Tech clarify the termination for cause?

A: This clause should say ninety (90) days. Should a Contractor fail to perform the task(s) assigned to them, after being notified in writing, NMT needs to end the relationship and move on to a new Contractor. Termination for cause is invoked when there is misconduct by the Contractor such as safety violations, unexcused delays, billing fraud, theft, etc.

11. Can New Mexico Tech confirm that there are no federal funds associated with this requirement?

A: At this time, no federal funds are involved or contemplated.

12. Can New Mexico Tech share the intended timeline for the contract award?

A: We would like to do this as soon as we can, perhaps in September or October.

This RFP is still due to open on August 22, 2024.