

NMT 1098-T Instructions

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New Mexico Tech maintains 1098-T forms in two places: TouchNet (NMT's secure payment portal) and Banweb. TouchNet has 2016 and newer 1098-T forms in PDF format, ideal for printing. Banweb 1098-T forms go back further. Follow the instructions below for either method.

Method 1: Finding Your 1098-T on TouchNet

TOUCHNET SECURE PORTAL

https://secure.touchnet.com/C22533_tsa/web/login.jsp

CREDENTIALS

Log in with your NMIMT ID and PIN (the same credentials used for Banweb).

- 1 Log In to TouchNet**
Navigate to the TouchNet URL above and log in with your NMIMT ID and PIN.
- 2 Go to the Statements Section**
Once logged in, find the Statements section. Click the View button next to "Your latest 1098-T Tax statement" to see available forms.
- 3 View or Print Your 1098-T**
Click the gear icon under the Action column next to the desired tax year to view and print the 1098-T form as a PDF.

Method 2: Finding Your 1098-T on Banweb

BANWEB

https://banweb7.nmt.edu/pls/PROD/twbkwbis.P_GenMenu?name=homepage

CREDENTIALS

Log in with your NMIMT ID and PIN. If you need a new PIN or a reset, contact the Registrar's Office: registrar@nmt.edu | 575-835-5133 | Toll free: 1-800-428-TECH ext. #6

1 Select "Enter Secure Area"

On the Banweb homepage, click Enter Secure Area and log in with your NMIMT ID and PIN.

2 Select "Student and Financial Aid"

From the main menu, click Student and Financial Aid.

3 Select "Student Account Information"

In the Student and Financial Aid menu, click Student Account Information.

4 Select "1098-T Tax Notification"

Click 1098-T Tax Notification from the list of options.

5 Enter Tax Year and Submit

Select the desired tax year from the dropdown and click Submit to view your 1098-T form.

TIP

TouchNet forms are available as PDFs and are the best option for printing. Banweb is useful if you need to access 1098-T forms from years prior to 2016.

Need Help?

Contact Student Accounts or the Registrar's Office for assistance.

Student Accounts: bursar@npe.nmt.edu · 575-835-5338 · Fidel Center, Room 231