



Employee Uniform Payroll Request (taxable)

Name: _____

Banner ID: _____

Effective Date: _____

Amount: _____

I have read and understand the Uniform Procedure and know that my uniform (work clothes) is taxable and deductions for taxes will be withheld from my payroll check.

Employee Signature _____

Date: _____

Employee Uniform Exception Request (Non-taxable)

Name: _____

Banner ID: _____

Effective Date: _____

I have read and understand the Uniform Procedure and know that my uniform (work clothes) is not taxable; therefore, there will be no deduction from my payroll check.

Employee Signature _____

Date: _____

Payroll Use Only

Amount Withheld	Fund #	Acct Code