NEW MEXICO TECH
HOUSING & RESIDENTIAL LIFE
NUESTRA CASA ES SU CASA

Housing & Residential Life Summer Conferences Rates & Expectations

Housing Rates:

Summer Conferences Housing Rates - Summer 2023	
Double Room	$35/person/night
Super Single Room	$45/person/night
Alta Room	$55/person/night
Linen Packet	$15/person/pack
Lost/Missing Room Key	$50/proxy key, $100/metal key
Lock Out	1st lockout free, 2nd lockout $10, 3rd+ lockout $30
Cleaning Fee	$50/person/room if messy upon checkout
Bed Height Adjustment Fee	$15/person/bed
Trash Fee	$35/per bag
Torres MPR Rental Fee	$50/day

Services that Housing & Residential Life Offers:

1. **Residence Hall/Housing Accommodations**: The residence halls have three different styles as outlined below. To take a virtual tour of the residence halls, please follow this link: https://www.nmt.edu/reslife/our_buildings/index.php
   - **Traditional Style**: 2 persons share a room on a hallway/wing with a community restroom.
     - Torres – Maximum occupancy is 150
     - Driscoll – Maximum occupancy is 49
     - Presidents – Maximum occupancy is 51
     - West – Maximum occupancy is 92
   - **Suite Style**: 2 persons share a room connected by a bathroom to the adjacent room. Thus, the 4 persons with a suite share the same bathroom.
     - South – Maximum occupancy is 169
     - Baca – Maximum occupancy is 59
   - **Pod Style**: 1 person has their own room in either a 2 person or 4 person unit. The 2 person units have one bathroom that must be shared. The 4 person units have 2 bathrooms that must be shared.
     - Altamirano (Alta) – Alta is only available to professional staff supporting camps/conferences, not camp/conference attendees as Alta is used for Summer School Housing for NMT Students.

Note: Please note that the Office of Housing & Residential Life is NOT responsible for any camp/conference's occupancy management (i.e., which attendees are placed in which room). All occupancy management efforts are the sole responsible of the camp/conference leadership. Once such information has been determined, a completed roster must be submitted to the Office of Housing & Residential Life at least 3 weeks prior to arriving on campus. Failure to submit a completed roster within 3 weeks of arrival may result in additional fees being assessed.

2. **Residence Hall Meeting Room Accommodations** (Based on Availability):
    - **Torres Multi-Purpose**: Maximum capacity is 50 persons
        - **Includes**: Tables, chairs, projector, and adjustable screen. Computer and printing is **NOT** included. However, there is a computer lab with 3 desktop computers and a printer that may be used right outside of the multi-purpose room.
    - **South Computer/Conference Room**: Maximum capacity is 20 persons
        - **Includes**: Tables, chairs, 2 desks, 3 desktop computers, and printer
3. **Linen Accommodations**: Linen packets come with 1 fitted sheet, 1 flat sheet, 1 pillow case, 1 comforter, 2 hand-towels, and 3 regular towels.
4. **Free Laundry Services**: Each residence hall has free laundry services that include high efficiency washers and dryers. Detergents are not provided.
5. **Kitchen/Cooking Accommodations**:
    - **Torres**: Standard kitchen with external access only
        - This space **WILL** be shared with other conferences/summer students
    - **Driscoll**: Standard kitchen with internal access only
        - This space **WILL NOT** be shared with other conferences
6. **Room Lockout Services**
    - 1st lockout is free
    - 2nd lockout is $10
    - 3rd+ lockout is $30
7. **Bed Height Adjustments**: The standard bed height for all conferences is approximately 18 inches or the height of a standard chair seat.
    - Bed heights may be adjusted per request at least 4 weeks or 30 days prior to arriving on campus. Failure to meet the 30 day request time will result in a $15 fee per person for an adjustment.
8. **24/7 Crisis Support Services for Housing Related Issues**: Please see below for more details

Services that Housing & Residential Life Does NOT Offer:

1. Chaperone/assist in planning camps/conferences
2. Providing non-Housing related services
    a. Transportation
    b. Dining services
    c. Rental of academic classrooms, gym, vehicles, swim center, tables/chairs, and/or special services
3. Conduct rounds and/or monitor the residence halls during a camp/conference's stay
4. Printing services
5. On-campus storage for any reason

Who to Call When You Have A Housing Related Issue:

1. **Conference Assistants (CAs)**: Conferences Assistants (CAs) are undergraduate students hired to support you during your stay with the Office of Housing & Residential Life. Each CA is assigned to work in a specific area and will be available to assist you with the following items:
    a. Lockouts

    b. Providing extra linens as needed
    c. Reporting baseline facilities concerns
    d. Adjusting bed heights as needed
2. **Residential Life Coordinator, Upper-Class Experience (RLC of UCE)**: The Residential Life Coordinator of the Upper-Class Experience (RLC of UCE) is a full-time professional staff member who supervises the CAs. If you need support beyond the responsibilities of the CAs, you may contact the RLC of UCE using the following information:
    - **Allison Colvin – Residential Life Coordinator, Upper-Class Experience**
        - **Email**: Allison.colvin@nmt.edu
        - **Work Phone**: 575-835-5908
        - **Cell Phone**:
        - **Office Location**: Fidel Student Center 254A
3. **Residential Life Professional Staff On-Call**: The Office of Housing & Residential Life has a 24/7 emergency response hotline/on-call system. All of the professional staff members that work for the Office of Housing & Residential Life serve as part of this on-call system (on a rotating schedule). If you have an emergency, you need immediate assistance, and you **CANNOT** get ahold of a CA and/or the RLC of UCE, you may call the 'Pro Staff On-Call' phone at 575-418-9510.
    a. This number should only be used if there is a true emergency and you cannot get ahold of any other conference services staff to support you.
    b. This number should not be given to conference participants. This number is only for the professional staff overseeing the conference.
4. **Campus Police**: If you have a non-housing related issues, please contact Campus Police for support. If Campus Police determines that Housing & Residential Life support is needed, Campus Police will contact Housing & Residential Life staff directly. Campus Police can be reached at 575-835-5011.

If you have any further questions or concerns regarding Housing & Residential Life's Conference Services Program, please contact the Office of Housing & Residential Life at 575-835-5900 or residential_life@nmt.edu

Prohibited Items in New Mexico Tech's Residence Halls

Prohibited Fire Safety Items

- The use of cigarettes, e-cigarettes, 'vapes', hookahs, etc.
- Any candle (burnt or unburnt), incense, or appliance with open face heating coils or elements such as hot pots, electric grills, toasters, hot plates, air fryers, instant pots, and crock pots.
    - Note: Standard coffee makers are permitted.
- Fireworks, firecrackers or any other chemicals which are of an explosive or corrosive nature are prohibited on University property or at any University function.
- Firearms, ammunition, offensive or defensive weapons, paintball guns, BB guns, sling shots, water guns, swords, stun guns, knives and any other item that may be determined a weapon by the college.
- Gasoline or any other flammable liquids.
- Kerosene heaters, oil lamps, immersion coils, and space heaters not provided by the University
- Internal combustion engines (motorcycles, mopeds).
- Charcoal or gas grills.

Prohibited Electrical Items

- Non-Housing & Residential Life approved power cord or extension cords.
- All power suppliers must have surge protector and automatic shutoff.
- Light fixtures where the lamp is exposed in the up position, including neon lights.
- LED adhesive strip lights.
- Oversized refrigerators larger than 4 cubic feet.
- Microwave ovens over 700 watts.

Prohibited Technology Items

- Any non-Housing & Residential Life approved charging cables, power adapters, or extensions.
- Network Routers.
- Network Switches.
- Wireless (Wi-Fi) Access-Points.
- Wireless (Wi-Fi) Extenders.
- Wireless (Wi-Fi) Routers.
- Wireless (Wi-Fi) enabled printers (you can use the printer, only if the Wi-Fi is disabled, so please bring a USB cable to connect your printer to your laptop).

For further information, please review NMT's RCN/Wireless Acceptable Use Policy:
https://www.nmt.edu/itc/rcnpolicy.php

Prohibited Room Furnishings

- Live cut Christmas/Holiday trees.
- Air conditioners.
- 50% space on each wall in the room must be left uncovered.
- Shelves and other structures may not be attached to room furnishings, walls, ceilings, or floors.
- Any item hanging from or attached to the fire sprinkler pipes or sprinkler heads.
- Privately purchased couches, large arm chairs, coffee tables, or any other university owned furniture for one's private use.
- Decorations promoting, celebrating, and/or encouraging the use of alcohol or illegal substances.
- Students cannot provide furnishing for lounges/lounge spaces. Items in this area will be discarded.
- Items that obstruct a doorway, strobe-light smoke detector, and any wood structure.
- Mattresses and beds not approved by the University, including water beds.
- Personal non-upholstered furniture made of bamboo or rattan.
- Coverings over smoke detectors and/or sprinklers.

Additional Prohibited Items

- Any pet or laboratory animal, except fish in less than a 10 gallon tank and service/emotional support animals approved by Access Services.
- Pet equipment, food, supplies, or paraphernalia.
- Old/empty alcohol bottles as decorations.
- Items alluding to drug use/paraphernalia, including posters.
- Placing any furniture or other items in stairwells or hallways/corridors that limits emergency egress.
- Personal door locks other than those provided by the University
- Space heaters (Exception: Space heaters provided by the University).
- Items that prevent egress in rooms.

Thank you!

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