

ADA Requirements FAQ

Here we can post the questions and answers to each of the issues raised by the faculty via the JotForm that Vanessa created for us.

1. Is there a program to help us fix our Canvas shells?

A: Yes, it's called Panorama and is installed for all courses for the Spring 2026 semester.

2. Where can I access Panorama?

A: Login to Canvas and Navigate to one of your current term courses, scroll down towards the bottom of the page and you should see 'panorama' in the list on the left hand side, usually just above the course settings link.

3. If Canvas shows a document as "green", is this sufficiently accessible, or does it need to be "100%" accessible?

A: Yes, we want to get as close as possible to perfect, but that may not always be possible. As long as you're showing green, you should be good to go.

4. Do these rules apply to any content from before the spring of 2026?

A: Yes, any materials accessible to students are converted by Title II requirements.

5. Can we close all previous content?

A: Yes, I have closed all previous content and made it unavailable to the students.

6. Will there be a software or tool that automates captioning of videos that have already been recorded?

A: Yes, this is being worked on by Jose and the folks at Mediasite.

7. Can I put my materials somewhere else (Google Docs, Dropbox, etc)?

A: All web content must be compliant with Title II, it doesn't matter where the content is stored, if it's online and accessible to students it must be compliant.

8. Is there a tool that can generate subtitles for mp4 files?

A: Yes, more instructions will follow from Jose on how to do this.

9. Does Panorama use the unpublished files in the calculations for the course accessibility score?

A: No. Only published files are considered.

10. Can issues be dismissed instead of fixed?

A: No, they must be corrected or made inaccessible to the students.

11. Will template Blueprint courses be included?

A: No, but you should make them compliant so that when you copy content from them it won't have to be corrected in the future.

12. If I just delete everything from Canvas, how will I be able to contact my students and distribute information?

A: You have Email or handing a printed document to a person only.

13. Why not do this compliance over the summer instead of two weeks before the semester ends.

A: This is federal law that goes into effect on the 26th of April. We cannot wait until the summer or we risk leaving ourselves open to lawsuits.

14. What documents have to be made compliant?

A: All content accessible to students online regardless of what it is, or format it is in.

15. Are blueprint courses exempt from these new requirements?

A: Yes, so long as no students have access to those courses and the content is not publicly available.

16. Which model standard will NMT be following?

A: WCAG 2.2 which was brought out in October of 2023

17. Are faculty liable legally for content that does not meet the new Federal Standards?

A: Yes.

18. How do the rules apply to physical/print materials?

A: They do not, these rules only apply to web accessible content.

19. Do documents emailed to students count within the ADA framework?

A: No, they do not.

20. I use research papers, other scanned files or textbooks and the like. I cannot convert many of these documents to OCR due to copyright restrictions, what do I do?

A: Unfortunately in this case, you can only print them out and hand them out to the class in person, or email these documents directly to the students. Posting them on Canvas without converting them to OCR through Panorama would be in violation of the new law.

21. How do I get Microsoft Office 2024/Adobe Premier/Acrobat or other software needed to fix issues on my computer?

A: ITC provides all software access and installations for our campus. Please file a help request with them at help@nmt.edu.

22. How do I tag my PDFs?

A: Panorama has a guide when this error shows up in one of your PDF documents. What you need to do is download the file, and use Adobe premier to tag the PDF. [This is a guide that shows how this is done.](#)

23. What is the threshold for compliance for each course?

A: As close to 100% as you can get. Unfortunately there aren't really "passing grades" for this. We have to be as close to perfect with our documents as possible. With that said, any document that reads as 'green' is clear for liability concerns.

24. What happens if someone lodges a complaint against a faculty member or the school?

A: We have Panorama, Mediasite and other tools that we can use to show we are providing best practices for compliance. In many cases this will be sufficient for the investigating team and then we can work to correct the specific issue that the student(s) have raised. In most cases students will likely go to our ADA office before lodging formal complaints with the Department of Education.

25. Who is responsible for course materials in the case of TA taught labs and classes.

A: The TA is responsible and liable for all materials in their class. However, the PI or supervisor also holds some measure of responsibility and should always work with their TAs to ensure best practices are being followed.

26. Why does Panorama scan the same document several times? Is there a way to remove these duplicate documents?

A: No, these are kept as backups in case you need to restore an earlier version of the file you've been working on.

27. Is there a minimum page limit on documents that need to be made compliant?

A: No. All pages must be made compliant. There are no "minimum standards" for this issue.

28. When I use Panorama to change an issue and add a title, nothing changes.

A: Some of the fixes are related to the file type or pathway itself and so you will not see these changes physically on the paper. In this specific case, we believe it is adding a title to the properties of the document so that other ADA software can properly read it. You may not always see a visual fix when correcting issues with your documents.

29. On some of my documents there are several chapters saved as separate documents. So in chapter 3, equations are numbered 3.2, 3.2, etc. It considers this a major flaw that they don't start with 1.

A: This kind of issue can be dismissed or ignored.

30. What will happen to non-compliant materials that are not corrected before the deadline?

A: It is your responsibility to ensure they are compliant, or that they have been removed or hidden from student access on Canvas or any other web based services you're using.

31. Is there any guidance for preparing documents in a Word file, powerpoints and OneNote so that when we convert it to pdf it will already be compliant?

A: This would be covered in the [WCAG 2.2 Guidelines](#).

32. The training option and video wasn't sent to all people who run Canvas pages. For example, our lab manager, and TAs

A: We will make sure to send it back out again to as many folks as we can. We would ask that faculty please forward the video as well to all their TA's.

33. One (or more) of my classes is automatically recorded on zoom but I am not sharing the recording with anyone in the class - do I need to worry about it? (e.g. caption and audio quality)

A: If the recording is not being viewed by anyone other than yourself, it is exempt from these new rules. However, the moment a student or other member of the public has access to the video, it becomes necessary for you to ensure the video is following accessibility standards.

34. Would it be possible to hire students to fix all the issues with the courses?

A: There are possible issues with using undergraduates to correct these issues. Using your TAs is a better practice as they are not in the position to ever take any of your undergraduate courses.

35. When converting text sizes in documents, do we need to change subscripts as well?

A: Our understanding is no, these can still remain of proper size so as not to abuse formatting of the document.

36. I am not able to access Adobe Acrobat Reader Pro so that I can turn textual files into ADA compliant files. If I cannot access Acrobat Pro through NMT, then will I need to obtain a personal subscription to Acrobat Pro?

A: ITC provides login information for this service, contacting them at help@nmt.edu should get you on the path to setting this up.