

NEW MEXICO INSTITUTE OF MINING AND TECHNOLOGY

FACULTY SENATE MEETING

Tuesday, November 01, 2016

Workman 101 4:00 p.m.

Minutes

1. Call to order and approval of minutes

Having reached a quorum, Chair Tom Kieft called for approval of the October 04, 2016 minutes at 4:03 pm. Dr. Richard Sonnenfeld moved to approve the minutes, seconded by Dr. Anwar Hossain.

2. Short announcements

a. Tech Scholars – *Sara Grijalva*

Sara Grijalva announced Tech Scholars will need to be nominated by their advisor or their department chair. Lyndsey Lewis will run reports for eligible students and send out to department chairs this week. Nominations need to be sent to Academic Affairs by November 11 for approval.

b. Thesis and Dissertation Boot Camp – *Steve Simpson*

Dr. Steve Simpson announced applications for Thesis and Dissertation Boot Camp for this next session are circulating. The idea behind this is for graduate students who are at the stage of writing their thesis or dissertation can come be in a quiet space to sit and write their dissertation. This is usually held the week prior to the beginning of the spring semester.

c. Research Panel – *Steve Simpson*

Dr. Steve Simpson announced on behalf of the faculty development committee that a research panel (Millionaire's Club) will be held on November 11 at 3:30 pm. This came as a result of the research coffee hour. People who have been successful at getting fairly large research grants will present their experience. This is especially good for new faculty in getting ideas for their own research.

d. Tenure Workshop/Panel – *Steve Simpson*

Dr. Steve Simpson announced on behalf of the faculty development committee, a tenure workshop/panel will be held on November 16 at 4:00 pm in the CITL. This is an opportunity for pre-tenured faculty to get feedback from faculty who have been through this process and see examples of successful tenure packets.

e. Academic Honesty Cases – *Peter Mozley*

Dr. Peter Mozley announced in the fall 2015 semester, there were 51 academic honesty cases. We currently only have 8 cases for this semester. In an effort to reduce the number of cases, Dr. Mozley worked with ASAC to create short fact sheets for faculty and students. Faculty have also been talking to their students more about what they can and can't do. Students are also aware that Academic Af-

fairs has a CHEGG account. Additionally, members of the honor code committee can take credit for bringing awareness to our campus of being ethical and honor in general.

f. Assessment Workshop – Peter Mozley

Dt. Peter Mozley announced tomorrow in the CITL at noon, there will be an assessment workshop.

g. Argos Project Update – Joe Franklin

Joe Franklin gave an update on the strategic plan. Our technology goal was to streamline and standardize automated institutional reporting and research and support a strategic planning, research teaching, and grants and contracts.

A few years ago the Brio package was switched to Argos and we are coming to an end of that conversion period. The reports in Brio should be converted to Argos effective now through the end of the year. Beyond this, the original idea was to have data structures that are available for a non-technical person to write reports. We are finding that most of you do not have time for this. Therefore, we are putting our emphasis on the standing committees that need the data will have the tools they need to get those reports. Contact the registrar's office if you have a specific need. If you currently run any reports that are in Brio, be sure to run the Argos version to make sure that it is working.

Joe stated an index and brief description of the reports will be made available and another report will be provided for next month.

h. Paper Handouts – Tom Kieft

Chair Tom Kieft asked faculty their opinion on printing out material for the faculty senate meetings. It was decided that we will be moving away from printing hard copies.

3. Senate Committee Reports

a. Benefits Committee – Bruce Harrison

Dr. Bruce Harrison announced the premium increase for next year will be 1%. Overall the trust funds are in good shape. We have started to develop a reserve to help weather these fluctuations. A Benefits Fair is coming up in November. Meritain representatives will be available to answer questions.

There have been questions in the past if we should remain as a self-funded organization. We will remain for the next year at the very least. In terms of controlling cost of our health care, one thing we have control of is our own health. Interactive healthcare will be available by appointment to give a blood test. They can provide information to us on our individual health. The main idea is to find any conditions at an early stage. This of course will reduce the cost of any long term care. Dr. Harrison urged everyone to register for a blood test.

b. Space Utilization Committee – Mahsa Karamy

Mahsa Karamy gave a brief update on what is going on around campus. The construction for the new chemistry building is scheduled to be complete in February

2017. Chemistry will move in over the summer and the building will be ready for classes in the fall. Jones Hall is still in planning stages, hopefully the bid will go out in late spring. Construction will be slower than usual as the building will be occupied. They are planning for 12 to 18 months of construction. After chemistry moves out of Jones Hall, chemical engineering will move into the second floor. There are 3 labs that materials will be taking over on the second floor. Mechanical engineering is currently scattered in six buildings. They are planning on consolidating them into two buildings, Weir and Workman West. Also, HSI STEM's grant is responsible for a space in Weir for undergraduate engineering students.

Mahsa noted there were some health concerns in the basement of Brown Hall. People are temporarily being moved out of the basement and into Speare while it is tested for mold.

4. Report of Council of Chairs – *Peter Mozley*

Dr. Peter Mozley announced that there are some catalog changes needing approval.

a. CLASS – Steve Simpson

Dr. Steve Simpson discussed History catalog changes and Fine Arts additions.

Dr. Simpson moved to accept these changes. Motion passed.

b. Earth and Environmental Sciences – Glenn Spinelli

Dr. Glenn Spinelli discussed the Earth and Environmental catalog changes.

Dr. Spinelli moved to accept these changes. Motion passed.

c. Petroleum Engineering – Tom Engler

Dr. Tom Engler discussed the Petroleum Engineering changes.

Dr. Engler moved to accept these changes. Motion passed.

5. Report of Graduate Council – *Lorie Liebrock*

Dr. Lorie Liebrock discussed a few upcoming events.

Dr. Liebrock reminded faculty that there is a call for nominations for Graduate Education Day. Also, there is a fairly large team that Melissa Jaramillo-Fleming is leading for NM Tech Day. This is NMT's first ever with the Legislator.

a. Physics – Richard Sonnenfeld

Dr. Richard Sonnenfeld discussed the Physics catalog changes.

Dr. Sonnenfeld moved to accept these changes. Motion passed.

6. Old Business

- ##### **a. Withdrawal without Prejudice – *Lisa Young/Melissa Jaramillo-Fleming***
- ASAC brought a proposal forward last month that was deferred back to this meeting.

Dr. Lisa Young discussed the issue in which students will take the final exam and then submit a Withdrawal without Prejudice. The language in the catalog is vague regarding when these submissions should be sent. The recommendation is the catalog language should be more precise. The proposed changes were the petitions should have a deadline of Friday prior to the final exam.

Melissa Jaramillo-Fleming discussed that she makes the final decision but will work with Academic Affairs on unique cases. Grade extension can also be given in these cases. Melissa stated she has roughly five to ten students per semester submit a request. The student needs to write a petition letter, provide official documents for funeral or medical documentation, or supporting documents. The reason could be due to a tragedy or hardship.

A friendly amendment was accepted by the committee chair. It will state "In rare cases, the Dean of Students will consider petitions submitted past the deadline." Motion passed after calling a vote by show of hands. 12 were against.

7. New Business

8. Discussion

9. Adjournment.

By unanimous decision, the meeting adjourned at 4:58 pm.