

NEW MEXICO INSTITUTE OF MINING AND TECHNOLOGY
FACULTY SENATE MEETING
Tuesday, November 6th, 2012
Workman 101
Minutes

1. Call to order. Having reached a quorum the Chair called the meeting to order at 4:00 p.m. by calling for a motion to approve the minutes of the last meeting.

2. **Approval of the minutes of October 4, 2012**

Mike Hargather Moved to approve the minutes of the last meeting

Anwar Hussein Seconded the motion.

Approved Unanimously.

3. **Announcements.**

a. **Tom Engler-** ES 189 pilot class will be offered in the spring, the goal is to increase retention and student success, and there is a new engineering lab with new tools and technology for creating new lessons and experiences for undergraduate students. Dr. Chelsey Zacherl is the lead person for this lab who can demonstrate the capabilities and potential uses for the lab. There will be an open house announced in the future. Question from RS: was the room change reviewed by the faculty senate space committee?

b. **Sara Grijalva-** The changes to the academic calendar will be in effect for the Fall Semester 2013 until the next leap year. Classes will be moved up one week to account for leap year. This is in keeping with the more customary schedule as far as breaks are concerned. Bill Stone mentioned that the overall effect is that there is one week of class after thanksgiving break before finals. Dr. Gerity said that this was the least noxious plan that could be developed at this point. The points of the Academic Calendar Change are these:

1. Classes start on Monday instead of Tuesday effective Fall 2013 and beyond.
2. The Fall 2013 and Fall 2014 Semesters are moved up one week to account for Leap Year. No Changes to Spring semester dates.

	Original Date	New Date
2013 Start Date:	Aug 26, 2013	Aug 19, 2013
2013 End Date:	Dec 20, 2013	Dec 13, 2013
2014 Start Date:	Aug 25, 2014	Aug 18, 2014
2014 End Date:	Dec 19, 2014	Dec 12, 2014

c. **Mary Dezember-** Continuing the review of academic honesty violations from last meeting, Dr. Dezember provided a detailed report of the past calendar year of all violations that have been reported and investigated.

d. **GSA-** The GSA representative reminded the Senate that next Tuesday, November 13th, 11:59pm is the deadline for all travel funding requests. The representative also reminded the Senate of the GSA policy that states a department must be active- have a representative on file. Not active-Biology, Electrical Engineering, Environmental Engineer-

ing, Management, Materials Engineering, Mineral Engineering, and Petroleum Engineering.

e. **Dr. Gerity-** Please contribute to the President's Annual Report. The deadline was extended until next week (November 11th, 2012).

f. **Mary Dezember-** The Talking in Triangles workshop by Dan Agan serves as the kickoff event for the Student Research Symposium. April 5th, 2013 is the date of this year's Symposium. Lisa Majkowski added to this announcement with the news that this year the Symposium is working to get alumni involved as reviewers and judges. Please contact your local/statewide alumni who might be willing to serve, said lets get alumni involved- almost a second homecoming, professional colleagues/alumni as reviewers or judge. Let us know or contact on our behalf.

4. **Committee Reports.**

a. **chair confirmation**

Faculty Senate President Sonnenfeld confirmed the list of committees, with their assigned chairs, and added an assigned month for scheduling a meeting. Pro tem chairs were indicated by an underline.

[Oct] MST Advisory Committee -- Mark Samuels

[Sep, Jan] Academic Stds & Admission -- Andrei Zagrai

[Mar] Student Discipline -- Robert Cormack(c)

[April] Honorary Degrees & Awards -- Dave Westpfahl

[May] Nominating -- Mark Samuels

[Feb] Computing on Campus -- Hamdy Soliman

[Oct, Feb] ADA -- Dave Westpfahl

[Dec] Assessment and Retention -- Michelle Osowski

[Sep] Distance Education -- Mark Person

Ombudspersons -- 2011-2013 Bill Stone, Pete Martinez

[Feb] Academic Freedom & Tenure -- Scott Teare

[Dec, Mar] Budget & Research -- Ken Minschwaner

[Jan] Space Utilization -- Paul Arendt

[Nov] Sabbatical -- Julie Ford

[Jan] Faculty Development -- Sue Dunston

[Nov] Benefits -- Bruce Harrison

[Apr] ... all committees to report chair for following year]

b. Benefit committee report-Maureen Wilks

Maureen Wilks and Bruce Harrison have been made aware of problems with Meritain, and informed the Faculty Senate that Human Resources will be setting up a meeting to discuss changes and problems with the insurance coverage. November 25th is the scheduled date for the Meritain representatives to be on campus. Bruce Harrison or Maureen Wilks can answer questions if needed.

c. Corey LeClerc- Proposed Minor in Chemical Engineering

Dr. LeClerc introduced the minor in Chemical Engineering that was approved by the Council of Chairs in the October 2012 regular meeting.

The minor had been approved by the Council of Chairs; a motion was made to accept the proposed minor by Corey LeClerc, which was approved unanimously by the faculty senate

d. Sabbatical Committee- Julie Ford.

Sabbatical requests are reviewed by the committee on an on-going basis and then are forwarded to Dr. Gerity in Academic Affairs. Academic Affairs then reviews and forwards to Dr. Lopez. The three Sabbatical requests received so far this year have been forwarded on to the Board of Regents for approval at their November meeting.

5. President's Update-

Dr. Lopez gave a review of the upcoming legislative session and the work that will be undertaken to address the formula funding issues. One of the issues or paradigms to address is the differentiation of 4 year and 2 year schools in the formula. As well as the provision for different types of institutions- comprehensive and research being treated alike currently. Dr. Lopez also mentioned the discussions that will be taken to address umbrella funding of 4 year institutions to fund the 2 year institutions. Dr. Lopez also addressed that at some point it would be nice to have the formula meet what performance data for US STEM education compared to the rest of the world. He continued on the subject of formula funding by discussing the change for workload increase would not take away from last year's funding, but not increase it either.

Dr Lopez also discussed insurance and assured the Senate that the reason we had to seek alternate proposals was due to the future solvency of the fund. He stated that it may be time for the committee, the consultants and the third parties involved to begin looking at bigger pools but that whatever path would be the best proposal we could come up with at that time.

As a final point, Dr. Lopez addressed that any financial decision, whether it has been agreed upon in committee or not will ultimately be his to make. He will accommodate committee recommendations when he can, but there are situations where he has information that may guide the final decision.

6. Old business

7. **New Business.**

a. Proposal to form Education and Research Efficiency Committee (EREC) - Gary Axen

This committee was proposed by Gary Axen to insure that we as an institution are being kept from audit scrutiny and from facing undue scrutiny and obstacles as individuals. This is particularly a problem when purchasing multiple parts for one final assembly. This is challenging under the current purchasing and property guidelines which do not address the fabricated property problem- where many parts of various costs are ultimately for a single unit. This proposed committee is to resolve issues with the administration, and Gary Axen foresees that the problems at hand would not take much policy revision but that added input to administrators may produce workable solutions. Axen hopes that this will be an Ad Hoc committee, not a standing committee and that it will undertake the following duties:

1. Collate problems as recurring or chronic under existing policy.
2. Communicate the problems to the appropriate people.
3. Recommend appropriate solutions to address the problems.

A motion was made by Gary Axen to form the Education and Research Efficiency Committee (EREC) and he agrees to serve as chair.

The motion was seconded by Dave Raymond.

Discussion by Lisa Young, who suggested that it needs to be, clarified what the committee will handle. Gary Axen stated the committee will handle travel, property, or purchasing policies. A point of information was offered by Richard Sonnenfeld that the problems should be listed and the committees determine the list of problems to address. Lorie Liebrock suggested that other committees of the Faculty Senate would hand off issues that fell under this scope of undertaking and that this committee might do the same should the need arise. Policy has to be changed to solve some of these problems, and that may involve tweaking existing policy and not compete rewriting of policy. Terry Lowe suggested that the committee use enhanced methodologies for systematic improvements and that the spirit of the committee should be to look at why these methodologies are being used.

The motion was put to a closed vote and Dave Burleigh, Parliamentarian counted the vote.

a. Scheduling of Classes in Workman 101- Dave Raymond

A conference pre-empted regularly scheduled classes in this room and those classes were moved to Fidel Ballroom, he noted that this caused some difficulty for some instructors. He suggested that the parties involved think carefully before doing this again. He stated that it may be good practice to have conferences held in spaces designed for such use. Dave Raymond asked for discussion and specifically if there was a policy for priority use of classrooms that might address this issue.

Richard Sonnenfeld referred the policy question to the Space Utilization committee, and that issues like this might be best addressed by this committee in the future. Bill Stone asked why this conference was using this room. Warren Ostergren answered by saying that the conference was using the distance education capability here. It was also stated that NMT faculty typically exchange rooms to meet demand of bodies and that having

these distance education capabilities was very helpful and that NMT was able to showcase its facilities. Ostergren also mentioned that a policy would be welcomed in his opinion as this is a sensitive issue and that the intent was not to cause an inconvenience. Lorie Liebrock mentioned that a more long term solution would be for the Space Utilization committee to recommend putting distance capability into the conference facilities. The current capabilities are for mobile recording but not for distance communication.

Peter Gerity addressed the group by saying that the decision on the location of the conference was made by a group in the summer and the instructors affected were notified. This is a National Center of Excellence- exclusive to NMT from the FAA- and part of the welfare of the Academic function of this University. The distance capabilities exist because of the Title V and Title III grants. Dr. Lopez warned against created anticipatory policies which can choke out action. Dave Raymond noted that this appears to have identified a need and that conference facilities could be equipped with this type of technology. Gerity stated that the grants could possible build this capability in these facilities but it would have to be justified under mission of the grant and for an educational purpose. One such instance would be the senior design seminar and the student research symposium where other participants could participate without travel costs being incurred. Ken Minschwaner stated that this was more than an inconvenience because Workman 101 is set up for effectively teaching freshman physics. Richard Sonnenfeld ended the discussion asking that all members are considerate of each other and asked the space utilization committee take this issue on. Paul Arendt said that he would take this to his committee.

The Result of the vote on formation of the Education and Research Efficiency Committee motion passed. The committee has been formed. The vote was 52 ayes and 2 nays

7. Adjournment.

Motion to adjourn by Lorie Liebrock, the senate adjourned by unanimous consent.

The next meeting of the faculty senate is scheduled for Tuesday December 4th at 4pm.

Respectfully Submitted,

Jacoby Boles

11-15-2012