

## **Academic Referral Program**

The Academic Referral Program is an early intervention process designed to identify students who are experiencing academic difficulty with the aim to assist them with those emerging problems before they become insurmountable.

The teaching faculty is asked to refer students to the Associate Dean for Student Success, Elaine DeBrine Howell, MA, LPCC:

[Elaine.debrinehowell@nmt.edu](mailto:Elaine.debrinehowell@nmt.edu)

835-5208

Fidel 286

Referrals will be solicited twice in the semester - the beginning of the 3<sup>rd</sup> week of the semester and the week prior to the deadline to withdraw/change grading options. Automatic intervention is attempted with students earning a midterm grade of C- or below. Students can be referred at any time during the course of the semester. Once referred, an attempt will be made to contact the student and the advisor will be notified of the referral. Both the instructor and advisor will be emailed a short summary of any and all interventions that occur.

### **Issues of faculty concern to report:**

- Absences/lateness
- Missed homework, quizzes or tests
- Poor performance on homework, quizzes or tests
- Inappropriate classroom behavior
- Change in behavior
- Any other concern you may have

## **Academic Success Planning**

Academic counseling with a focus on identification of academic strengths, learning style preference, goal setting and navigating university policies and procedures. This will also include degree planning.

### **Academic Warning**

The program allows all undergraduate students whose cumulative or semester GPA falls below 2.0 the opportunity to identify and rectify obstacles to their academic success. Students on warning work with their academic advisor to complete an Academic Success plan that is reviewed and approved by the Academic Standards and Admissions Committee. A registration hold remains on the students' account for the duration of the warning semester.

The Academic Warning Packet (Academic Success plan) can be found online at

[http://www.nmt.edu/images/stories/registrar/academic\\_warning\\_info/academic\\_warning\\_packet\\_2016.pdf](http://www.nmt.edu/images/stories/registrar/academic_warning_info/academic_warning_packet_2016.pdf).