



NMT VA Education Benefits Checklist

If you're interested in using your VA Education Benefits please follow the steps outlined below. Our office will assist you in any way we can.

- Identify:** Do you have earned benefits, or benefits that have been transferred to you?
- Apply:** Apply to use those benefits via <https://www.va.gov/education/how-to-apply/>
 - Fill out the VBA 22-1990
 - Fill out the VBA 22-1995 if you're transferring benefits from another institution.
- Verification:** You will receive a Certificate of Eligibility from the VA, you must send a copy to the NMT Certifying Official at osl@nmt.edu
- Enroll:** First time and continuing students must be enrolled in a degree-seeking program.
- Register:** Register for classes, only VA approved courses will be certified.
- Montgomery GI Bill:** If using the MGIB, you must also verify your attendance at Gibill.ba.gov/wave/index.do.
- Report:** You must report any changes to your enrollment and registration to our office Within 30 days of the change, this is required to remain in compliance with VA statutes.

Please refer to www.nmt.edu/veterans and www.benefits/va/gov.GiBill/ for any questions you may have.

VA Regional Office: Muskogee, OK – 1.800.442.4551

NMT VA Certifying Office: 575.835.5001 – osl@nmt.edu