

**NEW MEXICO INSTITUTE OF MINING AND TECHNOLOGY
ORDER FORM FOR REPLACEMENT OF DIPLOMA**

(This Document must be Notarized)

Please print and complete the following form. Send, along with payment, to the Office of the Registrar.

Highlighted information is required information, your request will not be processed without the required information.

Person Information:

Name _____

Mailing Address _____

Email Address _____ Phone Number _____ Cell Number _____

ID Number _____ Date of Birth _____ Dates of Attendance _____

Country and town; or State and city that the Apostilled diploma will be going? _____

Diploma Information:

Name on Original Diploma _____

Degree and Major _____

Degree Date _____ Honors Awarded (if applicable) _____

(Allow 1 to 2 weeks for processing following request.)

Please check one of the following:

Number of duplicate copies of diplomas being requested? _____

_____ My original diploma was lost.

_____ I would like a duplicate diploma.

_____ My original diploma was destroyed.

_____ Need a new diploma that is Apostilled.
(takes approximately 4-6 weeks)

_____ My original diploma was never received.

Notarized Statement for Replacement Diploma:

I, _____, hereby request a replacement diploma and attest that the above information is accurate.

Signature _____

Date _____

Signed by and subscribed in my presence this _____ day of _____ 20____

Signature of Notary Public

Commission Expiration Date