When you began classes at NMT, you were given an educational mission to complete.

Over the years, you develop critical professional, social, & technical skills to prepare you for the different levels ahead in the game of life.

Now that your NMT Educational Mission is complete, you leveled up to Operation Career. Go Techies!

YOUR GUIDE TO NEW MEXICO TECH GRADUATION

Before you receive your diploma, there are important steps you need to take. Please see below to ensure you have completed all steps needed to

PRE-GRADUATION CHECKLIST

✓ **INTENT TO GRADUATE FORM**
  A Candidate for Graduation must complete the Intent to Graduate Form including all required signatures and graduation fee on or before the designated due date.

  *Graduating Spring Semester - Due December 1st*
  *Graduating Fall Semester - Due July 1st*
  *Graduating Summer Semester - Due June 1st*

  ➡️ If you submit your Graduation Packet & find that you will not meet the degree requirements to graduate for the term indicated on your Intent, please contact the Registrar’s Office to defer your Intent.

✓ **CAP AND GOWN ORDER FORM**
  If you are planning on participating in the Commencement Ceremony in May, you must complete the Cap and Gown Order Form and submit it with your Intent to Graduate Form. If you wish to participate in Commencement after you have submitted your Intent to Graduate, please come by the Registrar’s Office before March 15th. You’ve made it this far, now join us to honor and celebrate your achievement!

✓ **PRELIMINARY GRADUATES LIST**
  After you have submitted your Intent to Graduate Form, visit the Registrar’s homepage at http://www.nmt.edu/registrar’s-office to verify your diploma information. If you find an error or do not see your name on the list, please email the Registrar’s Office at registrar@admin.nmt.edu with the correction as soon as possible.

✓ **COMMENCEMENT WALKING LIST**
  A Commencement Walking List will be available on the Registrar’s website after March 15th. If you are participating in the Commencement Ceremony and your name is not on this list, contact the Registrar’s Office immediately.
IMPORTANT THINGS TO DO….

Just a few more loose ends to wrap up before you set sail from Tech!

**DIPLOMAS**
Diplomas will be issued at the following times:
- **Summer Graduates**: Your diploma will be available for pick-up or will be mailed to you in August.
- **Spring Graduates**: Your diploma will be issued at Commencement or will be available for pick-up or ready to be mailed to you one week after graduation ceremonies.
- **Fall Graduates**: Your diploma will be available for pick-up or will be mailed in January.

If you wish to have your diploma mailed, be sure you listed your correct mailing address on the Intent to Graduate Form. If your mailing address changes, it is your responsibility to inform the Registrar’s Office of this change.

**TRANSCRIPTS**
Transcript Request Forms are available online at http://www.nmt.edu/reg-forms. Transcripts can be requested prior to Graduation to be sent out after degrees have been finalized and awarded.

**STUDENT SATISFACTION SURVEY**
In an effort to assess the effectiveness of higher education in New Mexico and to assist New Mexico Tech’s institutional improvement, please complete the Student Satisfaction Survey included in your Graduation Packet. The information you provide is confidential and will ensure NMT is meeting employment & educational needs while maintaining current industry standards and will help us to identify employment and educational trends.

**FAMILY & FRIENDS COMING IN FROM OUT OF TOWN FOR COMMENCEMENT**
**ACCOMODATIONS IN SOCORRO, NM**

- **Best Western Socorro Hotel & Suites**
  1100 California, Socorro, NM 87801
  800-937-8376 OR 575-838-0556

- **Comfort Inn & Suites**
  1259 Frontage Rd NW, Socorro, NM 87801
  575-838-4400

- **Days Inn**
  507 N California, Socorro, NM 87801
  575-835-0230

- **Econo Lodge**
  713 N. California, Socorro, NM 87801
  575-835-1500

- **Economy Inn**
  400 N. California, Socorro, NM 87801
  575-835-2263

- **Sand’s Motel**
  205 N. California, Socorro, NM 87801
  575-835-1130

- **Holiday Inn Express**
  1040 California St. NE, Socorro, NM 87801
  1-800-HOLIDAY OR 575-838-4600

- **Howard Johnson Inn**
  1009 Johnson Ave. Socorro, NM 87801
  575-835-0276

- **Rodeway Inn**
  916 N. California, Socorro, NM 87801
  800-4-CHOICE or 575-835-0211

- **Socorro Old Town Bed & Breakfast**
  114 Baca St. W., Socorro, NM 87801

- **Super 8 Motel**
  1-25 Exit 150, 1121 Frontage Rd NW, Socorro, NM 87801
  800-800-8000 OR 575-835-4626

- **Motel 6**
  807 Hwy 85, Socorro, NM 87801
  575-835-4300