NEW MEXICO INSTITUTE OF MINING AND TECHNOLOGY
INTENT TO GRADUATE

ASSOCIATE OF SCIENCE IN BUSINESS

You must complete both sides of this form.  
Date: ___________

I hereby Declare my Candidacy for an Associate of Science in Business

To be completed at the end of the  
_____ Summer (Year) _______ (Due by: June 1)  
_____ Fall (Year) _______ (Due by: July 1)  
_____ Spring (Year) _______ (Due by: December 1)

If for some reason you do not complete the requirements for your degree during the semester indicated, it is your responsibility to update this declaration at the Office of the Registrar.

My name should appear on my diploma as follows:

________________________________________________________________________________________
________________________________________________________________________________________
________________________________________________________________________________________

Please Print

Are you planning on participating in Commencement? YES ( ) NO ( ) If YES, please complete the CAP/GOWN ORDER FORM, if you do not participate in May’s spring commencement of the academic year that you graduate, you forfeit your right to walk, and cannot walk a later commencement, thanks for your understanding.

SUMMER CANDIDATES: Your diploma will be mailed within the 3rd week of September.
FALL CANDIDATES: Your diploma will be within the 2nd week of February.
SPRING CANDIDATES: Your diploma will be mailed or can be picked up within the 2nd week in June.

* REQUIRED – Provide NON-NMT mailing address here:  
(diplomas will be mailed to address provided shortly after completion of requirements)

________________________________________________________________________________________
________________________________________________________________________________________
________________________________________________________________________________________

I have listed on the reverse the courses that I submit in support of my candidacy.

REQUIRED *

Cashier (Payment of Graduation Fee: $30.00)  

Student ID #

*Non NMT e-mail

*NMT e-mail

*C/S Box #     *Telephone
Listed below are Courses by Course Number/Semester Hours/Grade Received which I have taken to meet requirements for an Associate of Science in Business Degree:

- LIST SUBJECT/COURSE #/CREDITS/GRADE RECEIVED   Example: Chem 121 & L (4) A
- TRANSFER STUDENTS: List your Transfer Courses as their NMT Equivalents-
  Designate Transfer Courses with an Asterisk ( * )


Mathematics (6):    Business Electives (9):    Humanities or Social Sciences (3):

Biol/ Erth or Engr w/ Labs (8 Hrs)    Other Electives:

I have submitted Course Substitutions for the Following:

- I give permission to NMT to publish my name, degree, and honors standing in the commencement program.  ☐ YES  ☐ NO
- I give permission to NMT to publish my name, degree, and honors standing in press releases about commencement.  ☐ YES  ☐ NO

I certify that I have completed at least 65 semester hours and have achieved at least a grade point average of 2.00 or above.

REQUIRED SIGNATURES:

______________________________________________
Student

______________________________________________
Management Department Chair

______________________________________________
Registrar

Note: Departments Certify that the Courses listed above will satisfy the Degree Requirements. The Registrar certifies Grades of adequate level, Total Credit Hours, GPA and Residency Requirements.