Petition for In-State Tuition Classification Check Sheet

Conditions that apply can be found in the Establishing New Mexico or Eligibility for Reduced Tuition Rates or In-State Tuition 2014 brochure (numbers 1-4 on the Financial Requirements) supplied with the Petition of In-State Tuition Classification.

**PRIMARY: The following are Core Requirements. All categories are required if applicable.**

- Only individuals who are financially independent may establish residency regardless of age (refer to #1 of brochure).
- Sign a written declaration of intent to establish residency (refer to #2 of brochure).
- You need to be at least 19 years of age
  - Younger than 19 years please see below
- Proof of 12 months consecutive New Mexico Residency (refer to #3 of brochure)
- If you are a non-citizen, proof that you are a permanent resident is needed, if applicable.
  (Non-citizens with a non-immigrant visa are NOT eligible for in-state tuition. For information for eligibility, see the international office.)
- If you are under 23 years of age, a copy of your parent(s)/guardian(s) previous year 1040 is needed.

**If you are under 19 years of age AND a dependant then the following applies (also see minor section of Brochure):**

- Proof of your parent(s)/guardian(s) established living arrangements (permanent NM address)
- Proof of your Parents(s)/guardian(s) employment or retirement (pay stub, etc.)
- Proof of dependency on parent(s)/guardian(s) tax returns (previous years 1040)

**SECONDARY: The following are Overt Acts. Evidence of two Overt Acts is required.**

- New Mexico Driver’s License (Refer to section #4, point 4 in brochure, CONDITIONS APPLY)
- A New Mexico transcript confirming attendance within the past 12 months (refer to #4, bullet point 2).
- Proof of New Mexico Income Taxes paid during the previous year. A copy of your New Mexico PIT (Personal Income Tax) form will have this information.
- Evidence of Employment in New Mexico – A paycheck pay-stub will have this information.
- New Mexico Motor Vehicle Registration
- New Mexico Voters Registration Card
- Proof of Residential New Mexico Property Ownership
- A transcript from an online high school showing a NM address (refer to #4, bullet point 3 in brochure).
- Proof of Rental Agreement within New Mexico – can only be used if was not used for proof in the primary section.
- Utility bills, or bills of some type (Refer to #4, bullet point 10 – some conditions apply)
- Other evidence which reasonably supports intent to establish and maintain residency (Refer to #4, bullet point 11)