POSITION ANNOUNCEMENT

TITLE: EQUIPMENT OILER/MECHANIC  DEPT: EMRTC

REG ☑ TEMP ☐  ¾ TIME/FULL TIME ☑ PART TIME ☐

STARTING RATE: $11.75-$14.70
Employees being promoted to a higher classified position receive the minimum for the position or a pay rate adjustment of 8% whichever is greater.

*INTERNAL POSTING THROUGH: Concurrent CONSIDERATION WILL BE GIVEN TO REGULAR TECH EMPLOYEES WITHIN THE DEPARTMENT WHO APPLY WITHIN THE 5 DAY INTERNAL DEPARTMENTAL POSTING.

JOB DUTIES:
Perform field and shop lubrication, maintenance, fueling, and repairs on all vehicles, equipment, and components consistent with abilities. Operates and maintains EMRTC’s fueling/servicing truck in performance of duties. Performs start, move, and shutdown of all equipment and daily inspections of equipment to determine and report mechanical state. Completes and submits original lubrication and fuel records to the supervisor. Uses and operates various field/shop mechanical and power tools normally associated with daily/scheduled lubrication maintenance and repair of vehicles and equipment. Attends weekly EMRTC safety trainings, acknowledges and abides by sick/annual leave policies, communicates with all essential personnel, presents a positive/professional attitude, acknowledges and abides by New Mexico Tech /EMRTC safety policies/SOP’s/security policies, etc.

REQUIRED QUALIFICATIONS:
Read and comprehend instructions, write information and complete simple forms. High School (or GED) level ability in spelling, grammar, basic composition and math. Five (5) years mechanic experience with heavy equipment oiler experience or the equivalent required. Experience recording and submitting lubrication maintenance records required. Commercial Driver’s License (CDL) with HazMat endorsement required. Trade school or formal mechanical apprenticeship desired. Position may require a Department of Defense security clearance through Secret to be obtained. Pre-employment drug test upon hiring.

Apply to: New Mexico Tech, Human Resources 801 Leroy Pl, Brown Hall Box 055, Socorro, NM 87801-4796