POSITION ANNOUNCEMENT

TITLE: TECHNICIAN I/PC REPAIR
DEPT: INFORMATION TECHNOLOGY & COMMUNICATIONS (ITC)

REG ☑ TEMP ☐ FULL TIME ☑ PART TIME ☐

STARTING RATE or SALARY RANGE: $10.50 - $13.00
Employees being promoted to a higher classified position receive the minimum for the position or a pay rate adjustment of 8% whichever is greater.

JOB DUTIES:
Installs, troubleshoots and repairs client hardware, including personal computers, tablet computers, laptops, printers, wireless end-user equipment and other computing devices. This position is also responsible for providing support to end-users for operating systems, active directory issues, email, computer utilities, standard productivity software (Microsoft Office, Adobe Acrobat, etc.) and several installed programs.

REQUIRED QUALIFICATIONS:
Associates degree (or higher) or completion of program of 18+ months after high school required. Area of study: Information Technology, business or related field or Three years of applicable experience may be substituted for the education requirement required. Experience in the installation, troubleshooting and repair of computational equipment in a business, educational or enterprise environment required. Knowledge of Microsoft Windows XP or above and its use in a business, educational or enterprise environment required. Knowledge of Active Directory, GPO’s and enterprise applications desired. Experience with UNIX/Linux desired. Experience with Windows Server operating systems desired. Knowledge of networking and network equipment in a business, educational or enterprise environment, including configuration of network devices desired. Must have a valid New Mexico Drivers License.

Apply to: New Mexico Tech, Human Resources 801 Leroy Pl. Brown Hall Box 144, Socorro, NM 87801-4796