POSITION ANNOUNCEMENT

TITLE: LIBRARIAN, TECHNICAL SERVICES
DEPT: LIBRARY

REG ☑ TEMP ☐ FULL TIME ☑ PART TIME ☐

STARTING RATE: $41,000.00
Employees being promoted to a higher classified position receive the minimum for the position or a pay rate adjustment of 8% whichever is greater.

*INTERNAL POSTING THROUGH: October 24, 2017* CONSIDERATION WILL BE GIVEN TO REGULAR TECH EMPLOYEES WITHIN THE DEPARTMENT WHO APPLY WITHIN THE 5 DAY INTERNAL DEPARTMENTAL POSTING.

JOB DUTIES:
The Technical Services Librarian will manage, monitor and evaluate the Technical Services division of the library: Acquisitions, Government Information, and Systems. Through the development, implementation and evaluation of policies, procedures and training that will support the Library’s mission of improved access to information. With support from the Library Director, administrative responsibilities will include the review and oversight of the library budget including formation and execution, interaction with vendors and other university departments. The Technical Services Librarian will locate and create content to support academic instruction; explore, evaluate and encourage deployment of emergent technologies into library programs and services. Under advisement of the Library Director they will work toward the development of an interactive learning lab/maker space and other innovative and experiential technologies. Common job responsibilities will include: management of cataloging, acquisition and technological practices within the library. Assist in the development and implementation of public service initiatives such as reference, information literacy, instructional design, user services, and first year experience.

Knowledge & Skills:
- Knowledge of professional library and information sciences principles, practices and standards
- Knowledge of ACRL information literacy standards.
- Knowledge of standard reference materials used in the retrieval of information.
- Management and/or supervisory experience.
- Skill in decision making and problem solving.
- Skill in interpersonal relations and in dealing with the public.
- The ability to employ effective communication, organization, analytic, and problem-solving skills.
- The ability to develop and implement Information Literacy curriculum.
- The ability to develop and maintain strong productive relationships with colleagues, students, faculty, staff and NMT administrators.

REQUIRED QUALIFICATIONS:
Degree Requirement: Bachelor’s Degree and ALA Accredited Masters, or degree pursuant to an ALA Accredited Master degree with experience in academic libraries. Supervisory and academic library experience desired.

Apply to: New Mexico Tech, Human Resources 801 Leroy Pl. Brown Hall Box 163, Socorro, NM  87801-4796