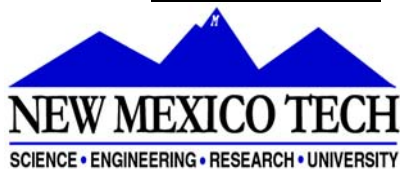


Posted: September 7, 2018



POSITION ANNOUNCEMENT

TITLE: SECURITY OFFICER

DEPT: CAMPUS POLICE

REG

TEMP

FULL TIME

PART TIME

STARTING RATE or SALARY RANGE \$10.00

Employees being promoted to a higher classified position receive the minimum for the position or a pay rate adjustment of 8% whichever is greater.

***INTERNAL POSTING THROUGH:** September 17, 2018* CONSIDERATION WILL BE GIVEN FIRST TO TEMPORARY AND REGULAR TECH EMPLOYEES WHO APPLY WITHIN THE 7 DAY INTERNAL POSTING. APPLICATIONS RECEIVED AFTER THE 7 DAY POSTING MARGIN WILL BE CONSIDERED WITH OTHER OUTSIDE APPLICANTS.

JOB DUTIES:

Maintain Peace and enforce Policy set by New Mexico Tech. Patrol campus to ensure the safety of the Tech- campus and community and the compliance with school policy. Secure field lab sites. Participate in departmental trainings, activities, and etc. Perform other duties as assigned. Locking and un-locking co-ed campus buildings as needed.

REQUIRED QUALIFICATIONS:

High school (or GED) level ability in spelling, grammar, basic composition and math required. Must be 18 years of age. Must be able to read, understand, and interpret laws, ordinances, and other operating procedures. Physical strength to chase and subdue fleeing persons. Must be able to make split second decisions in stressful, hostile, or irrational situations that could affect the safety of everyone involved. Must be able to communicate orally and in writing. Must have a valid New Mexico Driver License. Defensive Driving Certification. Must be able to deal effectively with the public using that and diplomacy. Must be able to remain calm in emergency situations. Must be able to maintain strict confidentiality. The department will conduct extensive criminal checks on all applicants. Positions employed at Campus Police are subject to a pre-employment drug screen.