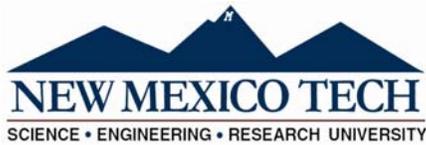


Posted: October 20, 2021



POSITION ANNOUNCEMENT

TITLE: LAW ENFORCEMENT TECHNICIAN (2)

DEPT: CAMPUS POLICE

REG

TEMP

FULL TIME

PART TIME

STARTING RATE or SALARY RANGE \$12.00 uncertified/ \$13.50 certified

Employees being promoted to a higher classified position receive the minimum for the position or a pay rate adjustment of 8% whichever is greater.

All regular positions also entitle the employee to several benefits including health, dental, vision, life insurance, and retirement which is largely paid by New Mexico Tech for the employee and dependents.

INTERNAL POSTING THROUGH: October 29, 2021* CONSIDERATION WILL BE GIVEN FIRST TO TEMPORARY AND REGULAR TECH EMPLOYEES WHO APPLY WITHIN THE 7 DAY INTERNAL POSTING. APPLICATIONS RECEIVED AFTER THE 7 DAY POSTING MARGIN WILL BE CONSIDERED WITH OTHER OUTSIDE APPLICANTS.

JOB DUTIES:

This position requires scheduling flexibility. The LET will be required to fill in for different department positions to include Dispatch, Security, and Key Control as needed. The LET will provide security patrol services to campus and the EMRTC field labs areas. Provide coverage for dispatch and keys and complete other duties for the department as assigned.

REQUIRED QUALIFICATIONS:

Must be able to read and comprehend instructions, write information and complete simple forms. High school (or GED) level ability in spelling, grammar, basic composition and math required. Must be 18 years old. Must be able to understand the 10 codes and operate a police radio. Must communicate orally and in writing. Must have good customer service skills. Must have a valid New Mexico Driver's License. This position may require a Department of Defense Security Clearance to be obtained after employment. Must obtain a Defense Driving Certification. Must attend and successfully pass the NMDPS public safety telecommunications course.