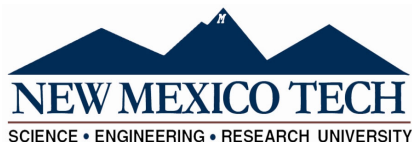


**Posted:** May 11, 2023



## POSITION ANNOUNCEMENT

**TITLE:** INTERN (5)

**DEPT:** ICASA

**REG**

**TEMP**

**FULL TIME**

**PART TIME**

**STARTING RATE or SALARY RANGE** \$15.00-\$35.00

Employees being promoted to a higher classified position receive the minimum for the position or a pay rate adjustment of 8% whichever is greater.

**All regular positions also entitle the employee to several benefits including health, dental, vision, life insurance, and retirement which is largely paid by New Mexico Tech for the employee and dependents.**

**INTERNAL POSTING THROUGH: Concurrent\*** CONSIDERATION WILL BE GIVEN FIRST TO TEMPORARY AND REGULAR TECH EMPLOYEES WHO APPLY WITHIN THE 7 DAY INTERNAL POSTING. APPLICATIONS RECEIVED AFTER THE 7 DAY POSTING MARGIN WILL BE CONSIDERED WITH OTHER OUTSIDE APPLICANTS.

### JOB SUMMARY:

Under direct supervision and mentorship of professional staff and/ or faculty within, the employee undertakes a range of on-going activities and assigned projects of varying levels of professional complexity requiring a level of knowledge achieved by a student pursuing a Bachelor's of Science degree within an area of advanced technical specialty. The employee works as a member of an operating team and directly interacts with colleagues and/or other internal/external constituencies in the designing, planning, and implementation of projects, and in the execution of assigned projects and tasks, under the guidance of more senior technical professional personnel. This is a developmental, fixed-term (typically 1 - 2 years) career-path position that is restricted to accredited university Bachelors or Master's program.

### JOB FUNCTIONS:

Provides student-level professional engineering or advanced technical services, under supervision of more senior professional staff and/or faculty personnel, as appropriate to the day to-day operating objectives of the unit. 12%

Undertakes and/or participates in engineering or advanced technical design projects and programs designed to develop professional skills and expertise that will support the units design and engineering and/or advanced technical needs. 11%

Participates in the design, planning and implementation of unit projects and initiatives within engineering, computer science or advanced technical areas of expertise. 11%

Interacts directly with colleagues, clientele, and/or other internal or external constituencies in the planning of assignments and the resolution of day-to-day operational problems. 11%

Receives guidance, training, and mentoring from more senior professional personnel in designing, planning and carrying out activities and assignments. 11%

As appropriate to the position, and as specified by unit management, conducts original design and/or research and prepares reports based on findings, to included recommendations or alternative proposals for action. 11%

May provide day-to-day guidance and support to student employees and/or interns within area of specialty. 11%

May undertake related studies or enrichment programs as appropriate to the specific objectives of the operating unit. 11%

Performs miscellaneous job-related duties as assigned. 11%

**REQUIRED QUALIFICATIONS:**

College level student enrolled in Mathematics, Computer Science/Engineering, Electrical Engineering, or closely related field. Ability to communicate effectively, both orally and in writing. Ability to understand and follow complex, detailed technical instructions. Ability to work both independently and in a team environment. Project development and planning skills. Entry-level engineering and/or advanced technical knowledge and skill at the Bachelor of Science level within specified area of technical professional specialty. Must be a US Citizen. Current/eligible TS/SCI Security Clearance. A valid NM Driver's License.

**DESIRED QUALIFICATIONS:**

Bachelor's Degree.

**LIFTING REQUIREMENTS:**

(f)requently, (o)ccasionally, or (s)eldom

0 - 15 pounds	<input type="radio"/>
15 - 30 pounds	
30 - 50 pounds	
50 - 100 pounds	
100 + pounds	

**PHYSICAL DEMANDS:**

Standing 20%	Sitting 60%	Walking 20%	Pulling
Pushing	Lifting	Stooping	Kneeling
Crawling	Climbing	Reaching	Other

Apply to: [nmtjobapps@npe.nmt.edu](mailto:nmtjobapps@npe.nmt.edu)