

Posted: May 11, 2023



REVISED 5/11/23
POSITION ANNOUNCEMENT

TITLE: INFANT CARE TEACHER (2)

DEPT: AUXILIARY SERVICES/ CHILDREN'S CENTER

REG

TEMP

FULL TIME

PART TIME

STARTING RATE or SALARY RANGE \$31,200-\$45,739

Employees being promoted to a higher classified position receive the minimum for the position or a pay rate adjustment of 8% whichever is greater.

All regular positions also entitle the employee to several benefits including health, dental, vision, life insurance, and retirement which is largely paid by New Mexico Tech for the employee and dependents.

INTERNAL POSTING THROUGH: Concurrent* CONSIDERATION WILL BE GIVEN FIRST TO TEMPORARY AND REGULAR TECH EMPLOYEES WHO APPLY WITHIN THE 7 DAY INTERNAL POSTING. APPLICATIONS RECEIVED AFTER THE 7 DAY POSTING MARGIN WILL BE CONSIDERED WITH OTHER OUTSIDE APPLICANTS.

JOB SUMMARY:

NMT Children's Center is seeking an infant care ECE teacher for our infant care program ages Birth to 15 months who will strive to maintain the best practices and care in early childhood infant development and education. If selected, you will be required to follow all NMT Children Center's programs, policies, and procedures, ECECD state regulations and competencies, NAEYC 5-star accreditation, IDEA (Individuals with Disabilities Education Act, and DAP (Developmentally Appropriate Practice) in all situations and care. NMT Children's Center is seeking an individual who will ensure as safe and healthy learning environment and bring his/her best practices conducive to infant development. As you consider your application, please take some time in reflection of how you can benefit from working in our program and ways that you would add value to our Center as an employee. NMT is an equal opportunity employer. We will recruit, hire, train and promote qualified persons in all job classifications without regard to race, color, creed, sex, age, national origin or disabilities. Qualified candidates must be willing to spend time engaging in learning and teaching with the families we serve, and spend time preparing a PDP (Professional Development Plan), preparing the learning environment, collaborating with families, teacher peers, administrators, and supervising teacher assistants. Our child/staff ratio for this position is 2:8.

JOB FUNCTIONS:

Relationships: Building, interacting, coordinating relationships and care with infants, families, other teachers, teacher assistants and administration. 30%

Infant Care, health and well-being. (This includes but is not limited to feeding, sensory/motor, CDC guidelines for care, IDEA, NAEYC 5-star standards and competencies). 40%

Learning Environment. 10%

Focus Portfolio Assessment, Early Learning Guidelines and Indicators, PDP (Professional Development Plan), NAEYC Classroom Portfolios, lesson planning, and PLC (Professional Learning Community), training and Professional Development. 20%

REQUIRED QUALIFICATIONS:

Read and comprehend instructions, write information and complete simple forms. High School (or GED) level ability in spelling, grammar, composition and math. DAP - Developmentally Appropriate Practice - Demonstrate, model, and implement for infant care and development. NAEYC 5 star accredited classroom portfolio, Follow ECECD regulations and competencies, PLC (member of Professional Learning Community); PDP; annual development of a Professional Development Plan; Parent/teacher conferences bi-annually,

attend Parent meetings bi-monthly. Commit to a caring learning community through your actions, attitudes, and curiosity; recognize that through your actions, you are influencing a child's lifelong disposition, confidence, and approaches to learning. Design learning activities that reflect the infant's development and the lives and cultures of each child; plan and design and enriching learning environment, play (engagement and enjoyment). Assess the milestones of each child and communicate daily with parents (written and orally). Write/plan weekly/monthly lesson plans. Professional Development and Training. Supervision of Teacher Assistants. Ability to evaluate, design, and implement Focus portfolio assessment and Early Learning Guidelines and Indicators. BCU, ECECD - Background Check. A pre-employment drug screen upon hire.

DESIRED QUALIFICATIONS:

Associate's degree or completion of program 18+ months after high school- Early Childhood Education or similar field; have 3 years of experience in ECE (Early Childhood Education) or related field; CDA certification. Bachelor's (BA or BS) in Early Childhood Education or related field. Strong interpersonal and communication skills.

LIFTING REQUIREMENTS:

(f)requently, (o)ccasionally, or (s)eldom

0 - 15 pounds	F
15 - 30 pounds	F
30 - 50 pounds	O
50 - 100 pounds	O
100 + pounds	O

PHYSICAL DEMANDS:

Standing 15%	Sitting 20%	Walking 20%	Pulling
Pushing	Lifting 20%	Stooping 20%	Kneeling
Crawling 10%	Climbing	Reaching 5%	Other

Apply to: nmtjobapps@npe.nmt.edu