POSITION ANNOUNCEMENT

TITLE: INDUSTRIAL SECURITY SPECIALIST/ CSSO  DEPT: RESEARCH COMPLIANCE

REG ☑ TEMP ☐ FULL TIME ☑ PART TIME ☐

STARTING RATE or SALARY RANGE $57,000 - $67,000
Employees being promoted to a higher classified position receive the minimum for the position or a pay rate adjustment of 8% whichever is greater.

INTERNAL POSTING THROUGH: Concurrent* CONSIDERATION WILL BE GIVEN FIRST TO TEMPORARY AND REGULAR TECH EMPLOYEES WHO APPLY WITHIN THE 7 DAY INTERNAL POSTING. APPLICATIONS RECEIVED AFTER THE 7 DAY POSTING MARGIN WILL BE CONSIDERED WITH OTHER OUTSIDE APPLICANTS.

JOB DUTIES:
The Industrial Security Specialist/ Contractor Special Security Officer is responsible for monitoring and ensuring that classified intelligence community security programs, university industrial security procedures and university policies and procedures are in compliance with applicable Department of Defense (DoD) regulations and directives as outlined in the DoD 5105.21 Manuals, the National Industrial Security Operating Manual (NISPOM); Sensitive Compartmented Information (SCI) Administrative Security Manual; and applicable Intelligence Community Directives (ICDs). As such, the CSSO will maintain applicable SCI directives, regulations, manuals, and guidelines; manage the Contract Special Security Program in accordance with DCID and US Department of Defense Central Adjudication Facility (DOD CAF) guidelines, and be responsible for personnel, physical, and information security functions, as well as be the liaison with government security representatives.

REQUIRED QUALIFICATIONS:
Bachelor’s degree required. Four (4) years’ of relevant experience may be substituted for a Bachelor’s degree. Demonstrated experience using JPAS and eQUIP required. Proficiency in the use of MS office required. Ten (10) years of experience in the intelligence community environment desired. CSSO Certification desired. Current TS/SCI Security Clearance with Recent Polygraph desired. Must be a US Citizen for Security Clearance purposes. Current/ eligible TS/SCI Security Clearance required. A Valid NM Driver’s License required.

Apply to: New Mexico Tech, Human Resources 801 Leroy Pl. Brown Hall Box 187, Socorro, NM 87801-4796