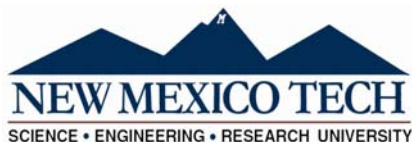


Posted: May 9, 2022



## POSITION ANNOUNCEMENT

**TITLE:** HAZARDOUS MATERIALS & LABORATORY SAFETY SPECIALIST

**DEPT:** COMPLIANCE & SAFETY

REG

TEMP

FULL TIME

PART TIME

**STARTING RATE or SALARY RANGE** \$40,000-\$50,000

Employees being promoted to a higher classified position receive the minimum for the position or a pay rate adjustment of 8% whichever is greater.

**All regular positions also entitle the employee to several benefits including health, dental, vision, life insurance, and retirement which is largely paid by New Mexico Tech for the employee and dependents.**

**INTERNAL POSTING THROUGH: Concurrent\*** CONSIDERATION WILL BE GIVEN FIRST TO TEMPORARY AND REGULAR TECH EMPLOYEES WHO APPLY WITHIN THE 7 DAY INTERNAL POSTING. APPLICATIONS RECEIVED AFTER THE 7 DAY POSTING MARGIN WILL BE CONSIDERED WITH OTHER OUTSIDE APPLICANTS.

### JOB DUTIES:

Inspects campus facilities for compliance with environmental health and safety regulations; advises users of the proper handling and disposal of hazardous materials. Defines scope of work for potential contracts for building demolition or renovation and other chemically contaminated property including sampling, testing, removal, decontamination, and disposal. Coordinates special waste disposal projects including the handling of toxic gases, infectious materials, asbestos, PCBs, hazardous chemicals and mixed waste, including radioactive materials. Develops and conducts new employee training programs in the areas of infectious wastes, hazard communication, asbestos, poly-chlorinated biphenyls, and other hazardous substances. Advises management on potential hazardous materials and makes recommendations as required. Maintains records such as hazardous and non-hazardous waste manifests and associated documents. Responds to hazardous materials spills such as oil, acid, and mercury; implements clean-up plan. Conducts lab safety inspections annually and assists with other safety inspections/audits. Conduct accident investigations for incidents occurring in laboratories and recommend corrective actions to prevent recurrence; properly communicate the results of inspection and ensure correction of deficiencies through appropriate follow-up. Provides or coordinates effective training programs at required frequency, to meet the needs of the audience and minimize risk (including lab safety, hazard communication and hazmat response). May serve as radiation safety officer. Performs miscellaneous job-related duties as assigned.

### REQUIRED QUALIFICATIONS:

Associate's degree required or completion of program of 18+ months after high school. At least 2 years of experience directly related to the duties and responsibilities specified. Completed degree(s) from an accredited institution that are above the minimum education requirement may be substituted for experience on a year for year basis. Knowledge of transport and disposal procedures for safe handling of hazardous chemicals and/or radioactive materials required. Ability to communicate technical information to non-technical personnel required. Knowledge of transport and disposal procedures for safe handling of toxic gases, infectious materials, asbestos, PCBs, and other hazardous substances required. Skill in performing safety inspections and ensuring compliance with OSHA safety standards required. Ability to develop, implement, and enforce safety programs and protocols required. Knowledge of chemical, hazardous waste, industrial hygiene, and/or environmental health standards required. Records maintenance skills required. Ability to react calmly and effectively in emergency situations required. Knowledge of federal, state and local safety regulations, protocols, and/or procedures required. Skill in developing and conducting employee information/orientation sessions desired. Skill in developing safety procedures and protocols required. Ability to operate, test and/or repair monitoring, sampling and/or analytical equipment and instruments desired. Ability to work effectively with diverse populations desired. HAZMAT Specialist designation desired. Certified Industrial Hygienist (CIH) desired. ISO 45001 Certificate desired. Certified Safety Professional desired.

Apply to: [nmtjobapps@npe.nmt.edu](mailto:nmtjobapps@npe.nmt.edu) OR NMT/ HR 801 Leroy Place West Hall Box 072, Socorro, NM 87801