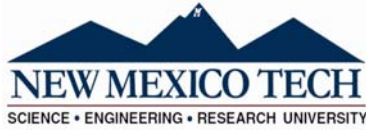


POSTED: August 6, 2019



RE-OPEN 8/6/19

## POSITION ANNOUNCEMENT

**TITLE:** DIRECTOR, ACTIVITY    **DEPT:** PSYCHOLOGY & EDUCATION

**REG**

**TEMP**

**FULL TIME**

**PART TIME**

**\*Limited 5 year term—Contingent upon funding**

The Department of Psychology and Education at New Mexico Tech (NMT) seeks a candidate for the position of Activity Director on our 5 year Title V grant from the Department of Education, Advancing Teaching and Training of Hispanic Educators in STEM in New Mexico (AT-THE-STEM-NM). The grant aims to increase the number of STEM teachers in our teacher training (ALP) and Master of Science for Teachers (MST) programs. The grant specifically seeks to increase the number of Hispanic students choosing to go into teaching.

Job Responsibilities:

- Responsible for the day to day implementation of the grant.
- Meeting of grant deadlines.
- Managing the budget of the grant.
- Documentation of tasks completed for the grant.
- Supervision of project personnel.
- Oversee the development and creation of new Education courses.
- Work directly with other members of the Title V grant team, Chair of Psychology and Education and the Coordinator of our Teacher Training programs
- Work with faculty who teach in our Education programs and the students in our teacher training programs.

Qualifications Needed:

- At least a Master's in Education, Psychology or a related field.
- Experience in Higher Education, teacher training or faculty development.
- Experience in K-12 education.
- Experience in grant or project management.

The position is open immediately and will last for the five year period of the grant. Applicants should submit a letter of interest, resume and names and contact information of three references to Rosa Jaramillo at [nmtjobapps@npe.nmt.edu](mailto:nmtjobapps@npe.nmt.edu) and [Mark.Samuels@nmt.edu](mailto:Mark.Samuels@nmt.edu). Questions can be directed to the Project Director of the grant Dr. Mark Samuels. College transcripts will be required if selected to interview. The selection process will begin immediately and continue until the position is filled.

NMT is an Equal Opportunity Employer. Benefits include a health plan (health, vision, dental) and a retirement plan. New Mexico Tech is located in Socorro, in the scenic Rio Grande River Valley of central New Mexico, 75 miles south of Albuquerque and 139 miles south of Santa Fe. Nearby mountains and desert canyons provide opportunities for excellent hiking, climbing, and mountain biking. The Bosque del Apache National Wildlife Refuge, located just south of Socorro along a major north-south flyway, offers some of the best birding in the USA.