Student Work Authorization
Reduced Course Load Waiver for Graduating Students

The student work authorization process has been expanded to allow students in their final semester before graduation to enroll less than full time and maintain student employment. With approval from the student’s advisor and the Registrar’s Office (and the Graduate Office, if applicable), the student will be permitted to work on campus based on the amount of hours deemed necessary to complete graduation requirements.

Section A – to be completed by student

Student ID:______________________________________________________________

Name:________________________________________________________________________

Email:________________________________________________________________________

Section B – to be signed by student

I hereby certify that the requirements for obtaining my degree in the area of __________________________ will be met at the end of the current semester. I am currently enrolled in the ____________ remaining credits needed to graduate. (# of credit hours)

________________________________________
Signature

________________________________________
Date

Section C – to be signed by Advisor

I hereby certify that this student will complete the requirements for obtaining their degree at the end of this current semester with their current schedule of classes.

________________________________________
Signature

________________________________________
Print Full Name

________________________________________
Date

Form Updated 5/2/2017
Section D – to be signed by Graduate Office (if student is a graduate student)

I hereby certify that the student is eligible to work on campus, per Graduate Office policy. The student is currently enrolled in ___ credits.

<table>
<thead>
<tr>
<th>Signature</th>
<th>Print Full Name</th>
<th>Date</th>
</tr>
</thead>
</table>

Section E – To be signed by Registrar’s Office

I hereby certify that this student has submitted their intent to graduate form.

<table>
<thead>
<tr>
<th>Signature</th>
<th>Date</th>
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</table>

Section F – To be signed by the Student Affairs Office (if the student is international)

I hereby certify that this student is eligible to work on campus while attending less-than full-time.

<table>
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<tr>
<th>Signature</th>
<th>Date</th>
</tr>
</thead>
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Financial Aid Approved Initials and Date: ______________