

**NM Tech Strategic Planning Committee
Meeting Summary**

Date: December 13 2013
Time: 11 a.m. - 2 p.m.
Location: Speare Hall
Committee Chair: Lorie Liebrock, Dean of Graduate Studies
Process Facilitators: Melissa Jaramillo and Frank Reinow

Meeting Objectives:

1. Review proposed committee charter and planning process
2. Review proposed ground rules for running meetings
3. Review timetable, resources and logistics
4. Discuss Vision Statement in small groups

0. Interaction with accreditation team – Mary Dezember
- a. Integrated strategic planning is core to accreditation!

1. Review meeting objective and agenda
- a. Discussion: Agenda approved with little discussion
 - Discussion of Funding Formula with Sara Grijalva
 - Implementation of website
 - b. Decision: should include that there was a vote to post the summary from the previous meeting on the web site.

2. Review organization and logistics, charter, planning process, overview, meeting times
- a. Discussion: Charter should include a mention that the Strategic Plan is “dynamic.”
Glossary should be added to explain jargon.
 - b. Decision: Meetings will be every other Wednesday from 10 a.m. to 1:30 p.m., beginning Jan. 15

3. Discuss communication plan
- a. Discussion: Google Docs is generally acceptable to all. What documents should be posted online for general viewing? Some sensitive or personal discussions should be introduced as confidential, ensuring that everyone feels like they can talk freely. Committee members should communicate with others on campus about the Strategic Plan concept (exception being for confidential discussions).
 - b. Decision: Committee documents will be posted online for public consumption after being approved by the committee.
 - c. Decision: Vote to publicly post NMT Strategic Planning Committee Charter, NMT Strategic Planning Process, and Strategic Planning Overview

4. Initial conversations about the New Mexico Tech “Vision for the Future”
 - a. Discussion: In small groups, committee members brainstormed words, phrases and ideas that are central to Tech’s vision. A few common threads from the four groups: trans-/multi-/inter-disciplinary, STEM focus tempered with humanities, creativity, excellence/innovation, global impact and engagement, diversity across all categories, and taking risks
 - b. Decision: Next agenda to include 1) Mary Dezember to answer questions - everyone needs to read the documents and come with their questions, 2) Follow-up/completion of vision, and 3) A first worksheet on Mission.