NM Tech Strategic Planning Committee  
Meeting Summary

Date: October 6, 2014  
Time: 2 to 4 p.m.  
Location: Speare Hall  
Committee Chair: Lorie Liebrock, Dean of Graduate Studies  
Process Facilitators: Melissa Jaramillo and Frank Reinow  
Members in attendance:  
   Lorie Liebrock  
   Frank Reinow  
   Melissa Jaramillo-Fleming  
   Steve Simpson  
   Collin Hellwig  
   Richard Sonnenfeld  
   Iver Davidson  
   Mike Heagy  
   Joe Franklin  
   Jolante Van Wijk  
   Bill Stone  
   Delilah Walsh  
   Mike Hargather  
   Mike Timmons  
   Gabby Miller  
   Snezna Rogelj

Absent: Don Tripp, Colleen Guengerich, Pat Valentine, Tom Engler, Van Romero, Sarah Grijalva, Nourradine Benalil, John Dowdle, Bob Bezanson, Steve Hicks

Meeting Objectives:
1. Approve posting SPC Task Force reports for Assessment and Funding.  
2. Update on Town Hall meetings.  
3. Prioritize Task Force goals and objectives for implementation planning.  
4. Review preliminary strategic plan document

Meeting Summary

1. Review meeting objectives and agenda  
   a. Identify additions/modifications to the meeting objectives and agenda.  
   b. Approval of previous meeting summary for posting to the SPC website.  
   c. Identify additional Parking Lot issues for later discussion.

Decision: Meeting summary approved.

Parking Lot: Bill Stone presented overviews of articles posted on the intraweb. Bill will arrange meetings to discuss
2. SPC Updates (30 min/report)
   a. Approve posting Task Force reports for Assessment and Funding
   b. Update on Task Force postings to website.
   c. Update on Town Hall meeting logistics, process, and session leaders
   d. Review preliminary strategic plan document

Discussion: Michael Heagy presented the Funding Task Force report. The committee agreed on several working changes and moved the item about Athletics as a sub-task of point 2.

Discussion: Bill Stone presented the Assessment Task Force report. The report was approved for public posting.

Discussion: The committee took volunteers to give short presentations at the town hall meetings.

Discussion: Thom Guengerich briefly summarized the process of creating the final document.

3. Develop Task Force Priorities for Implementation Planning (90 min)
   a. Reach agreement on criteria for prioritizing Task Force goals and objectives
   b. Task Force members meet to prioritize goals and objectives: consider timelines, people/dept. resource requirements, dependencies with other goals and objectives, budget, and probability of successful completion within first 12 months.
   c. Task Forces presentations
   d. Discuss process for further development of the implementation plan

4. List proposed agenda items for the next SPC meeting (5 min.)
   a. Implementation planning update
   b. Review progress on strategic plan document
   c. Next meeting: October 20, 2014

5. Adjourn